



Sabbatical & DIP Calendar 2023-2024

Type of Leave	Applications Due	Review Level	Review Begins	Review Deadline
Sabbatical Leave <i>NOTE: Sabbatical Eligibility list Released by 9/29/23</i>	1/31/2024	Chairs/Directors review applications for curricular/programmatic conflicts*	2/2/2024	2/09/2024
		College committees review applications (copies**)	2/12/2024	3/12/2024
		Deans review	3/15/2024	3/29/2024
		Provost review	4/4/2024	4/19/2024
		Provost issues sabbatical leave letters***		4/22/2024
Difference in Pay Leave <i>NOTE: DIP Eligibility list Released by 9/29/23</i>	1/31/2024	Chairs/Directors review applications for curricular/programmatic conflicts*	2/2/2024	2/09/2024
		Department committees review applications (copies)**	2/12/2024	3/12/2024
		Deans review	3/15/2024	3/29/2024
		Provost review	4/4/2024	4/19/2024
		Provost issues DIP leave letters		4/22/2024

*Chairs/Directors should sign and indicate APPROVE/NOT APPROVE on original application only (not copies)

**Committees review copies of applications. After ranking and recommendation, committee chair signs original

***If an unsuccessful sabbatical applicant wishes to be considered for DIP leave, the application is sent for department review, if not already approved.