

Program Review Subcommittee Minutes*Date: November 14, 2019 / Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); B. Hibbs (Vice Chair); M. Willard (A&L); L. Fu (B&E); K. Roberts (HHS); E. Hernandez (NSS); Y. Ba (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence: R. Joseph (CCOE); B. Hardacre (CCOE); J. Hong (ECST)

Absent: Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison); Vacant (DALSA)

Call to Order

M. Hillstrom called the meeting to order at 12:21 pm.

Due to the server, being down the committee was unable to connect with Dr. Joseph via zoom.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 11/14/19

The committee reviewed and approved the minutes from 11/14/19. M/S/P

Announcements

EPC Liaison Report: Y. Ba reported the following: The committee reviewed and discussed the Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits Policy.

K. Brown and M. Willard shared that the site visit with TESOL went very well. The Lead and Co Lead agreed to start drafting questions and have them for review by next meeting.

K. Brown shared that the Sociology external reviewers requested an extension for the final report. It will be submitted by Friday, November 15, 2019.

Nutritional Science BS-MS Final Report

The committee reviewed and edited the Nutritional Science BS-MS final report. The Lead and Co Lead will continue to review and have it ready for the committee to review and approve on 11/21/19.

Adjournment

Meeting adjourned at 1:30 pm.