

Program Review Subcommittee Minutes*Date: September 26, 2019 / Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); B. Hibbs (Vice Chair); M. Willard (A&L); L. Fu (B&E); B. Hardacre (CCOE); J. Hong (ECST); K. Roberts (HHS); E. Hernandez (NSS); Y. Ba (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence: R. Joseph (CCOE)

Absent: Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison); Vacant (DALSA)

Call to Order

M. Hillstrom called the meeting to order at 12:17 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 9/12/19

The committee reviewed and approved the minutes from 9/12/19. M/S/P

Announcements

EPC Liaison Report: Y. Ba reported the following: The committee reviewed and discussed the following: Continuous Student Policy; Class Syllabus Policy, and AP Credit Policy. The committee approved the Leave of Absence policy.

K. Brown shared the following announcements:

- Assessment Mini-Grants RFP- proposals due, Oct 1st
- Fall Graduate Thesis Workshops

Business & Economics Modified

K. Brown shared that Dr. Hillstrom and her worked on a final memo for B&E. K. Brown shared that they are asking the departments to implement their 5-year plan to each program and the committee will be requesting an update in three identified from their last accreditation visit. The memo will be finalized by the next program review for the committee to review/approval.

Nutritional Science BS-MS (E. Hernandez & Y. Ba)

E. Hernandez and Y. Ba developed questions for Nutritional Science BS-MS. The committee for reviewed and approved the questions. K. Brown will forward the questions to the department and schedule a time certain.

Adjournment

Meeting adjourned at 1:30 pm