

Program Review Subcommittee Minutes*Date: September 5, 2019 / Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); B. Hibbs (Vice Chair); M. Willard (A&L); L. Fu (B&E); J. Hong (ECST); K. Roberts (HHS); Y. Ba (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence: R. Joseph (CCOE); E. Hernandez (NSS)

Absent: B. Hardacre (CCOE); Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison); Vacant (DALSA)

Call to Order

M. Hillstrom called the meeting to order at 12:15 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 8/29/19

The committee reviewed and approved the minutes from 8/29/19. M/S/P

Announcements

EPC Liaison Report: Y. Ba reported the following: The committee reviewed and discussed the Extra Credit Policy and the Continuing Student Policy. The committee also revisited the New College Proposal: College of Race, Ethnicity, and Social Transformation. The committee had a time certain with Dr. Octavio Villalpando, vice president for Equity, Diversity, and Inclusion, for Q and A in regards to (item 2) of the proposal.

K. Brown shared the following announcements:

- EPC Liaison Report
- GRC Open House Sept 5th, 3-5pm in LIB N 124
- Self-Study Orientation, Sept 6th, 10am-noon in LIB N A124
- Graduate & Professional Schools Recruitment Fair, Sept 18th, 10am-2pm, outside JFK Library
- Assessment Mini-grants RFP- proposals due, Oct 1st
- Fall Graduate Thesis Workshops

M. Willard shared that the College of Arts Letters will be hosting the following event. **Connect the Dots:** Professional Pathways into the Creative Industries, Fri. Nov 1st, 9:00 am – 6:00 pm. Location: GE Ballrooms and Music Courtyard. This event is open to all Cal State LA Student it will provide the opportunity for students to build skills and create connections with industry professionals through roundtables, panels, workshops, & more. Flyers were distributed for this event.

The committee had a time certain with S. Moon, Y. Kuroki, and A. Wong. S. Moon shared that she met with the committee in spring 2019. Based on the feedback she received from PRS a dashboard has been created to be in a central space for Program Review. Y. Kuroki provided an overview of how departments will be able to gather information on the dashboard that is being requested from the self-study template. He went over the following sections: Appendix B, Appendix B.2, Appendix C. A. Wong provided an overview on Appendix J, and Appendix L. Y. Kuroki shared that they are still working on Section 3.5 and it should be ready for the Data Pull workshop on 9/13/19. The PRS was impressed with the dashboard and thank them for their hard work on this project.

Adjournment

Meeting adjourned at 1:30 pm.