



Date: February 22, 2018 / Time 12:15 pm – 1:30 pm

In Attendance

M. Willard (Chair); M. Hillstrom (Vice Chair); R. Dean (A&L); I. Brooks (ASI Liaison); B. Hardacre (CCOE); M. Germano (EPC Liaison); C. Liu (ECST); K. Roberts (HHS); E. Hernandez (NSS); Y. Hengchun (NSS)

Excused Absence: M. Castaneda (CCOE)

Absent B&E (2-Vacant) NSS (1-Vacant)

Call to Order

M. Willard called meeting to order at 12:19 pm.

Approval of Agenda

M/S/P

Approval of Minutes 2/15/2018

The committee reviewed and approved the minutes from 2/15/18.

Announcements

K. Brown shared with the following:

- The 26th Annual Cal State L.A. Student Symposium on Research, Scholarship and Creative Activities, is scheduled for Friday March 2, 2018.

Review External Reviewers Reports and Develop Questions:

The committee reviewed the External Reviewers Report for Latin American Studies. M. Willard went over the proposed questions with the committee. The committee approved the questions, Dr. Brown will be reaching out to LAS to schedule a time certain with the Chair and Associate Dean of LAS.

The committee reviewed the External Reviewers Report for Criminal Justice and Criminalistics. C. Liu went over the proposed questions for Criminalistics. C. Liu and E. Hernandez will email the proposed questions for both departments by Monday, February 26th to the committee for review. The committee agreed to finalize and vote by email.

Preparation for Time Certain with CFS on March 1st

The committee discussed the process for interacting with program chairs/directors and deans during time certain meetings. It was agreed that M. Willard and K. Brown will make introductions and explain the format of the discussion. The lead for each program will facilitate discussion with program chairs and deans. Program chairs will begin by discussing/highlighting the main points of their written response. Members of the committee will pose further questions based on review of programs' written responses to questions prior to PRS meetings.

Verbal Reports on External Reviewer Exit Meeting for Pan African Studies and Chicana/o and Latino/a American Studies

Tabled to be discussed at next meeting.

Adjournment

Meeting adjourned at 1:30 pm.