

---

## Program Review Subcommittee Minutes

---

*Date: October 4, 2018 | Time 12:15 pm – 1:30 pm*

---

### In Attendance

---

M. Hillstrom (Chair); R Joseph (CCOE); K. Roberts (HHS) B. Hardacre (CCOE); J. Hong (ECST); A. McCury, (EPC Liaison); K. Brown (Exec Secretary); K. Glapion (ASI Liaison); B. Hibbs (NSS); A. Chavez (Recording Secretary)

Excused Absence: M. Willard (Vice Chair)

Absent: Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

---

### Call to Order

---

M. Hillstrom called meeting to order at 12:20 p.m.

---

### Approval of Agenda

---

The committee reviewed and approved the agenda with no amendments. M/S/P

---

### Approval of Minutes 9/20/18

---

The committee reviewed and approved the minutes from 9/27/18. MSP

---

### Announcements

---

K. Brown shared the following announcements with the committee:

- Graduate Studies Professional and Professional Schools Recruitment Fair 10/23

EPC Liaison Report: No liaison report presented.

The PRS will not convene on October 18 as there will be no quorum due to conflicting commitments by several members.

---

### External Reviewer Updates

---

The PRS has scheduled a time-certain for the MPA program on October 25. For Physics, Alma Zook has been confirmed as the non-CSU reviewer.

The teams assigned to each program discussed and decided on which two representatives should be invited to serve as external reviews, listed below:

- Modern Languages (M. Hillstrom & B. Hardacre)
  1. I. Lopez-Calvo (Non-CSU)
  2. Sarah Misemer (Non-CSU; alternate)
- Mathematics (M. Willard & R. Joseph)
  1. J. Reeder (CSU)
  2. E. Benkov (CSU; alternate)
- Mathematics (M. Willard & R. Joseph)
  1. To be decided on by M. Willard and R. Joseph after today's meeting.
- Biology BS-MS & Microbiology BS (A. McCury & J. Hong)

1. E. McMahon (Non-CSU)
  2. Dessie Underwood (CSU)
- Food Science & Technology BS (B. Hibbs & K. Roberts)
    1. A. Prakash (Non-CSU)
    2. L. Were (Non-CSU; alternate)
  - Rehabilitation Services BS (B. Hardacre & M. Willard)
    1. O. Li (CSU)
    2. S. Harmit (CSU; alternate)
  - Rehabilitation Services BS (B. Hardacre & M. Willard)
    1. M. Andres (Non-CSU)
      - There is still a need for other potential external reviewers to be identified.
  - Exercise Science and Kinesiology: Names have been received but Veronica is waiting for CVs.
  - Graphic Communications: The list of potential reviewers is still pending from this program.

---

### Internal Calendar Review & Lead/Co Lead Assignments

---

The committee broke into Leads and Co-Lead for 2018-2019 assignments, as listed below:

Physics	Lead - Katherine Co - Alison
Biology BS-MS & Microbiology BS	Lead - Alison Co- Katherine
Modern Languages	Lead - Mandy Co - Jai
Mathematics	Lead - Jai Co - Rebecca
Rehabilitation Services BS	Lead - Mandy Co-Alison
Exercise Science BS & Kinesiology BS-MS	Lead - Barry Co-Bahiyiyih
Food Science and Technology BS	Lead - Rebecca Co-Michael
Graphic Communication BS	Lead - Jai Co- Barry
Industrial Technology MA	Lead - Michael Co-Mandy
Public Administration MS - Modified	Lead - Mandy Co- Bahiyiyih
Industrial Technology BS - Spring Review	Lead - Bahiyiyih Co-Alison

---

### Adjournment

---

The meeting was adjourned at 1:23 p.m.