**Policy on Changes to Approved Animal Use Protocols**

Approved 10.01.2015

The Public Health Service Policy on Humane Care and Use of Laboratory Animals (Policy IV.C.1) and the Animal Welfare Regulations (9 CFR 2.31) require that the Institutional Animal Care and Use Committee (IACUC) or designees review and approve any proposed change to an animal use protocol. A proposed modification to a protocol at California State University, Los Angeles may not be initiated until notification of IACUC approval has been received.

Investigators who wish to propose a modification to a currently active protocol should submit a request using the most recent version of either Form A for major changes or Form B for minor changes, as appropriate (see below).The requested modification must fit within the objectives, purpose, or aims stated in the original protocol. If this requirement is not met, then the IACUC will require submission of a new protocol. After completeness of a modification request is verified, the modification is scheduled for the appropriate review based on the review criteria outlined below.

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| **Category** | **Form to be Used** | **Type of Changes1** | **Type of Review** |
| Major (Significant) Change | Form A | * Change in species * Addition of animal numbers >10% larger than the approved number of animals for rats, mice, fish, frogs, and birds * Housing > 12 hours outside of an animal facility * Change from non-survival to survival surgery * Addition of a surgical procedure that results in multiple major survival surgery in any animal * Change in type of survival surgery * Increased invasiveness of a procedure * Any procedure that would fall in pain category E * Increase in the duration of pain, discomfort or distress to an animal * Restraint of animals for > 1 hour * Hazardous agents administered to animals * Principal Investigator (PI) change * Addition of neuromuscular blocking agents * Introduction of unrelieved pain/distress * Change of study objective(s) | Full IACUC Review at a convened meeting |
| Minor | Form B | * Addition of humane endpoints which result in less pain/distress * Addition of non-invasive sampling/analysis type | Designated IACUC Committee Review |
| * Increase in numbers of animals less than 10% of the approved numbers for the entire project period addition of another strain/stock of the same animal species * Duration or frequency of procedures performed on an animal | Veterinarian and IACUC Chair Review |
|  |  | * Any change in anesthetic or analgesic drug regimens * Change in euthanasia procedures | Veterinarian |

**1**to include but not limited to