



**California State University, Los Angeles**  
**Department of Public Safety**

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**NUMBER:** I-39 **APPROVED:** \_\_\_\_\_  
**EFFECTIVE:** April 1, 2008 **Gregory D. King, Chief of Police**  
**SUPERSEDES:** N/A **Reviewed/Revised:** May 1, 2010  
**SUBJECT:** **Identification Cards for Retired Sworn Personnel**

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**I. PURPOSE:**

To establish the guidelines for requesting an endorsement privilege and the renewal of the endorsement.

**II. POLICY:**

It shall be the policy of this Department to issue ID cards to retired sworn personnel and to provide CCW endorsements for personnel who meet the required qualifications.

**III. DEFINITIONS:**

Authorized identification Cards: Identification cards issued by the agency that include photo, name, and legal requirements/limitations if any.

**IV. PROCEDURES:**

**A. Retirement Status and Request for CCW Endorsement**

1. A sworn member of the Department may retire from the Department under three different types of retirement status. They are:
  - a. Service Retirement. The employee retires after reaching the minimum retirement age with the minimum years of service.
  - b. Ordinary Disability Retirement. The employee retires, after serving a minimum number of years, due to a medical condition not related to employment.
  - c. Industrial Disability Retirement. The employee retires because of injuries sustained due to/connected with his/her employment and he/she is unable to perform the duties of the position because of the medical condition.
  
2. A sworn member who is preparing to retire shall submit to the Chief of Police a request for an application for a retirement ID card with or without concealed weapon endorsement. The employee requesting a CCW

endorsement shall review and sign the Retired Officer Declaration and ID Card Policy.

3. The Chief of Police will review the request and may direct an investigation into the suitability of granting the CCW privilege. An officer may be deemed to be unqualified when prior to or after retiring, the officer has:
  - a. Suffered an emotional or nervous disorder; or
  - b. Been committed, either voluntarily or involuntarily, to any hospital, mental institution, or other facility for the treatment of a mental disorder for the use of alcohol, drugs or narcotics; or
  - c. Committed an act of misconduct or been convicted of any crime involving moral turpitude, dishonesty, the use of narcotics, drugs, alcohol or other intoxicants, or otherwise come; under the close scrutiny of any law enforcement agency.
4. Any cases involving the above circumstances will be evaluated and consideration will be given to how recent the issues occurred, severity, and frequency in determining whether to withhold or withdraw permission to carry a firearm.
5. The Chief of Police shall, within a reasonable time, inform the applicant of the approval or denial of the application.

#### B. Law Enforcement Officers Safety Act of 2004

1. House Resolution 218 allows both current and retired law enforcement officers to carry concealed weapons wherever they go in the United States.
2. Identification required for qualified retired law enforcement officers included a photographic identification card issued by the agency from which the individual retired that indicates the individual has been tested or otherwise found to meet the standards for training and qualification for active law enforcement officers to carry a firearm.
3. The certification must be issued no longer than one year before the date the individual is carrying the concealed firearm.

#### C. Appeal and Renewal Procedures

1. Employee Appeal Procedure: The appeal shall initially be to the Chief of Police.
2. Expiration and Renewal of Endorsement: As established under Penal Code Section 12027(a) and 12031(b)(1), the endorsement shall be valid for a period of five years from the date of issue.

3. All retired agency officers receiving CCW Authorization on their ID cards must qualify with their weapons.
4. Any retiree who fails to qualify will have their privilege to carry a CCW permit invalidated.
5. A list of all retirees with retired ID cards that contain current CCW endorsements and expiration dates will be maintained by the Department.

V. Appendices:



CALIFORNIA CODES  
**PENAL CODE**

**12027.1.** (a) (1) (A) (i) Any peace officer employed by an agency and listed in Section 830.1 or 830.2 or subdivision (c) of Section 830.5 who retired after January 1, 1981, shall have an endorsement on the identification certificate stating that the issuing agency approves the officer's carrying of a concealed and loaded firearm.

(ii) Any peace officer listed in Section 830.1 or 830.2 or subdivision (c) of Section 830.5 who retired prior to January 1, 1981, is authorized to carry a concealed and loaded firearm if the agency issued the officer an identification certificate and the certificate has not been stamped as specified in paragraph (2) of subdivision (a) of Section **12027**.

12031. (a) (1) A person is guilty of carrying a loaded firearm when he or she carries a loaded firearm on his or her person or in a vehicle while in any public place or on any public street in an incorporated city or in any public place or on any public street in a prohibited area of unincorporated territory.

(b) Subdivision (a) shall not apply to any of the following:

(1) Peace officers listed in Section 830.1 or 830.2, or subdivision (a) of Section 830.33, whether active or honorably retired, other duly appointed peace officers, honorably retired peace officers listed in subdivision (c) of Section 830.5, other honorably retired peace officers who during the course and scope of their employment as peace officers were authorized to, and did, carry firearms, full-time paid peace officers of other states and the federal government who are carrying out official duties while in California, or any person summoned by any of those officers to assist in making arrests or preserving the peace while the person is actually engaged in assisting that officer. Any peace officer described in this paragraph who has been honorably retired shall be issued an identification certificate by the law enforcement agency from which the officer has retired. The issuing agency may charge a fee necessary to cover any reasonable expenses incurred by the agency in issuing certificates pursuant to this paragraph and paragraph (3).