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| CSU_CMSWordmarkRGB | HR 9.0 Release Notes Maintenance Pack 15.00 Tools Platform 8.57.11 |

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| Release Date: | 03/19/21 |
| Application Time: | 10 minutes |
| File Reference: | HR\_90\_HRMP1500\_ Release\_Notes\_20210319 |

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# Definitions [Informational Only]

**Campus Action Required:** Steps containing this label must be performed by the campus.

# Prerequisites: [Campus Action Required]

## Prerequisite List

* Oracle 12.1.0.2b
* All 9.2 Maintenance Packs Through HRMP 14.00

# Changes to Campus PeopleSoft Fileshare [Campus Action Required]

## Copy the HR 9.0 Release Package for Maintenance Pack 15.00

The Maintenance Pack Package consists of the following:

* Repliweb Job
* Project Library

|  |  |
| --- | --- |
| Warning | **IMPORTANT!!!** **Note for SA campuses:** If you have a customized **ECOUTMAP.sqc** you must copy that into this new sa85513 fileshare and also attach your customized **ECOUTMAP.sqc** to your Help Desk Ticket when requesting the migration. |

Repliweb Job

Your database/fileshare is located in the data center and you will have to install the fileshare via Repliweb. Instructions and training guides can be downloaded from the CMS Web Site at <https://csyou.calstate.edu/Projects-Initiatives/CMS/TechSvcs/Pages/TSObjectMigration.aspx>.

Project Library

The project librarymust be downloaded from the CMS Web Site at <https://csyou.calstate.edu/Projects-Initiatives/CMS/CMSReleases/Pages/RelCMS.aspx>. Locate the **Project** link, posted under this maintenance pack release. Follow the instructions contained within the package installation *HRMP1500\_20210319.zip* file to install the new project. Any campus specific customized third party objects will need to be moved in to the target instance afterwards.

## Shut down Application Server and Process Scheduler

EXAMPLE

1. Run the ps\_admin “stop\_all” command.
   1. sesudo ps\_admin –d <dbname> -o stop\_all

|  |  |
| --- | --- |
| Warning | **NOTE**: The servers will be brought back up before starting the Manual Instructions in Section 7.1 |

## Run Repliweb to apply file share objects

You will need to use Repliweb to apply the file share objects for HRMP15.00 which will be located under CMS\_UPDATES\_FIXES in Uniweb. Once the HRMP15.00 file share objects have been applied, you will need to use Repliweb to reapply any campus modified file share objects.

For detailed instructions on how to use RepliWeb, please refer to the *RepliWeb User Guide* located at <https://csyou.calstate.edu/Projects-Initiatives/CMS/TechSvcs/Pages/TSObjectMigration.aspx>.

# Changes to the Application [ Informational Only ]

## Summary of Release Changes

Please refer to the *HR\_90 Summary of Release Changes\_HRMP1500\_Tools85711\_20210319.doc* for detailed information regarding specific Help Desk Cases resolved in this maintenance pack.

# Importing the Maintenance Pack Project to Your Target Database

## Clear Cache Files

Clear the cache files on the local machine where the upgrade will be performed by deleting the contents of the C:\PS\Cache folder.

|  |  |
| --- | --- |
| Warning | **NOTE**: No Oracle/PeopleSoft applications should be active while performing this step. |

## Unzip the HR Maintenance Pack 15.00.zip file to C:\temp

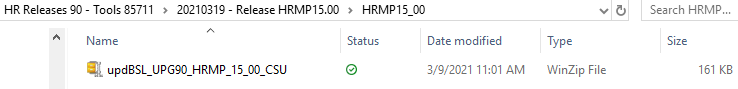
##### The following table illustrates the steps required to unzip the maintenance release package

| Instructions | Illustration |
| --- | --- |
| * Unzip the HRMP 15.00 package to the **C:\temp directory** on your local drive. * Select/Verify **'Extract'** options. Settings should be: * All files * Use folder names | Screen shot showing directory structure and location of temp folder |

## 

## Locate MP 15.00 Zip file

The **updBSL\_UPG90\_HRMP\_15\_00\_CSU** zip file for HRMP15.00 will be located in the **HRMP\_1500** folder. Please move this zip file to your Change Assistant Download directory



## Set up HRMP 15.00 application via Change Assistant

Log on to Change Assistant as Administrator and perform any set up tasks for applying HRMP 15.00 to your Target Database.

**NOTE: Please verify you are using an 8.57 version of Change Assistant when applying HRMP 15.00**

**NOTE: Any Warnings in the Check Compatibility setup step can be ignored.**

**CAMPUS NOTE: There is no project for HRMP 15.00. There is a ‘dummy project’ that is included in the zip file so the Change Package will load in Change Assistant.**

## HRMP15.00 Change Assistant Modification Steps – N/A

## Apply HRMP 15.00

Start the Change Assistant process. Upon completion of the process, verify if any steps have warnings to review. Once any warnings have been marked complete and Change Assistant considers HRMP 15.00 completely applied, you can proceed with the HRMP15.00 application.

# Manual Steps – Special Instructions

## Clear app server cache and start process schedulers

Clear app server cache and restart app server and process schedulers using the ps\_admin “clr\_cache” command:

1. Run the ps\_admin “clr\_cache” command.
   1. sesudo ps\_admin –d <dbname> -o clr\_cache
2. For complete instructions on how to use the *ps\_admin* command, please refer to the *CMS Oracle Enterprise Environment Administrators Guide*, located at <https://csyou.calstate.edu/Projects-Initiatives/CMS/TechSvcs/Pages/TSCampusLocEnvt.aspx>.

## Web Server Recycle PIA

The PIA recycle process entails, shutdown, cache purge, and then the startup of the PIA. Please follow these steps:

1. Login to the campus web server (i.e. cxxdev100)
2. Execute the “recycle\_pia” command

sudo ps\_admin -d <instance> -o recycle\_pia

example: sudo ps\_admin -d cbcmstst -o recycle\_pia

# Updating Security - [Campus Action Required]

## Update Operator Security – N/A

|  |  |
| --- | --- |
| Warning | **NOTE:** The PeopleSoft Security Administrator at your campus should perform the following steps. |

The components listed below have changed as part of this upgrade package. Update operator security to access the following components as deemed appropriate by your campus.

| # | MENU NAME | COMPONENT NAME |
| --- | --- | --- |
|  |  |  |
|  |  |  |

*The following table illustrates how to update the operator security.*

| Instructions | Illustration |
| --- | --- |
| * **Navigate to:** *Home > PeopleTools > Security > Permissions & Roles > Permission Lists* * Enter the name of the permission list that must be updated and click **'Search'** to select the permission list.   **Note:** An example using the PPSUPER permission list is depicted. | Screen shot of navigation path to access Permission Lists page |
| * The '**General**' tab defaults. * Select the **'Pages'** tab to display the menus available for the permission list. | Screen shot illustrating options to select on the General tab |
| * Click **'Edit Components'** for the required menu name. * **Note:** A partial *sample* representation of the menus that may be displayed on the **'Pages'** tab is depicted. | Screen shot illustrating options to select on the Pages tab |
| * Click **'Edit Pages'** for the required component * Provide access to new pages according to your campus security setup by clicking on the appropriate check boxes for the desired access. | Screen shot illustrating options to select to Edit pages |

## Additional Security Updates – N/A

# Audit Steps

## Verify Database Stamp

Verify the Stamp Database has been updated correctly:

| Instructions | Illustration |
| --- | --- |
| * In the **'App Designer'** menu select *Tools > Upgrade > Stamp Database* |  |
| PeopleSoft Release  HRMS   * The Service Pack will be updated to **15** * The Customer Release will be updated to **'000'** * Click **'Stamp'** |  |