Appendix D: Confidentiality Agreement for the Nursing Simulation Lab

California State University, Los Angeles
Patricia A. Chin School of Nursing
Confidentiality Agreement for the Nursing Simulation Lab

As a patron of the Simulation Lab, I understand the significance of confidentiality with respect to information concerning simulated patients and fellow students. I will uphold the requirements of the Health Insurance Portability and Accountability Act (HIPAA) and any other federal or state laws regarding confidentiality. I agree to report any violations of confidentiality that I become aware of to my facilitator or instructor.

I agree to adhere to the following guidelines:

- Cal State LA Nursing Uniform or scrubs and shoes must be worn in the lab at all times.

- All patient information is confidential and any inappropriate viewing, discussion, or disclosure of this information is a violation of HIPPA policy.

- This information is privileged and confidential regardless of format: electronic, written, overheard, or observed.

- I may view, use, disclose, or copy information only as it relates to the performance of my educational duties. Any inappropriate viewing, discussion, or disclosure of this information is a violation of hospital policy and may be a violation of HIPAA and other state and federal laws.

- The simulation lab is a learning environment. All scenarios, regardless of their outcome, should be treated in a professional manner. The student running the scenario should have everyone's respect and attention. Situations simulated in the lab are to be used as a learning tool and not to be used for humiliation of fellow students.

- The simulation mannequins are to be used with respect and be treated as if they were live patients.

- No Betadine, no ink pens (near the mannequins), 22g IV or smaller for IV starts.

- I will clean up any items used in simulation and leave the mannequins as if they were actual patients–clean and tidy.

- I agree to be videotaped & photographed for educational purposes.

Signature: _____

Printed Name: _____

Date: _____