

MINUTES

WSCUC Steering Committee

Date: February 17, 2017 | Time 10:00am – 11:30am

Attendance

Karin Elliott Brown, Jennifer Miller, Amy Bippus, Parviz Partow, William London, Holly Menzies, Andre Ellis, Laura Whitcomb, Michele Dunbar, Jessica Dennis, Michael Willard, Benjamin Lee, Andrew Chavez

Call to Order, Approval of Minutes (AOM)

The meeting was called to order at 10:04 am. Karin Brown motioned to approve the minutes from February 3rd. Michael Willard seconded the motion and the Steering Committee approved the minutes. Karin Brown motioned to approve the agenda. Jessica Dennis seconded the motion and the agenda was approved.

Announcements

Dr. Brown reminded the Steering Committee that the 25th Annual Student Symposium on Research, Scholarship, and Creative Activity was scheduled for Friday, February 24.

Team Reports

Essay Team 2 reported that they had collected the Review under WSCUC Standards worksheets from most members of the writing teams and Steering Committee. The completion of the four federal compliance forms at the end of the worksheet was still in progress. The team reported that a web page for student complaints was not live and that they would support Jen Miller in any way necessary to have the page posted online. The team reported they received the Blue Beyond consulting report from the strategic planning process and it had qualitatively rich data that can be synthesized into the Review under WSCUC Standards worksheet. Data will only be collected for any sections of the Review under WSCUC Standards worksheet that were not addressed in the strategic planning process. Michele Dunbar reported that she was helping to create simplified survey form of the Review under WSCUC worksheet that would be accessible to the various campus constituencies and would be a quick way for individuals to contribute their feedback. Karin Brown will complete the section related to educational effectiveness.

Essay team 3 reported that they were planning to ask departments to respond to a prompt that assessed the departments' perceptions of the meaning, quality, and integrity of their degrees (MQID). They were going to investigate emergent emphases and core areas across degrees at CSULA and expected diversity, undergraduate research, community engagement to be common themes. Essay team 3 also reported plans to investigate mission statements, semester conversion plus, high-impact practices, and learning outcomes to identify MQID. The Steering Committee asked for the team to clarify what is meant by integrity of degrees. Essay 3 clarified that integrity refers to the cohesiveness of the degree and whether the degree is more than just a compilation of courses.

Essay 1 reported they would cover the landscape of change at Cal State LA (i.e., semester conversion, the strategic plan, recent hires of AVPs).

Essay 5 reported on their outline for the essay. They will cover enrollment management, use IR data and dashboards on retention and graduation, and also include co-curricular programs that support student retention and graduation. They noted that in previous WSCUC reports, a lot of the recommendations from WSCUC related to Essay 5 CFRs and Cal State LA has made many big changes to address these concerns (i.e., advising, support for RSCA, upward mobility). The Steering Committee also recommended that the team consider including the library's initiatives for student success (e.g., library redesign), the Center for Student Involvement. Karin Brown volunteered to write a section on the Graduate Resource Center and how it supports graduate students.

The Essay 4 team reported that they had developed a detailed outline and assigned topics to each writing team member. They planned to cover the assessment of core competencies, highlight some examples of departments who revised their assessment practices through the conversion plus process, and discuss the restructuring of GE assessment. Karin Brown reported that Michael Germano had a data set of about 2000 participants on information literacy.

Essay 7 shared their outline with the Steering Committee which included financial structure and plan of the university, self-supported programs, and changes and improvements to infrastructure. The Steering Committee shared that Jim Bersig may have information on educational technology, which relates to a CFR that isn't covered by any essay. It was also suggested to the team that they consider including reports on IRA and lottery funding. The essay team was also encouraged to contact the Fiscal Policy Committee for support.

Essay 6 reported that they were covering the structures and processes of program review and assessment. They will be including EEC/EEAC, the hiring of the Director of Assessment, the changes to program review, and also the assessment of non-academic programs, such as the Cross Cultural Centers and the Career Development Center. The lead for Essay 3 was encouraged to meet with the Assessment Team to get more information on the institution's assessment structure. They would also include in their essay information on program review dashboards, trainings, GE assessment for departments or programs that have GE courses as part of their curriculum.

Review of Exhibits in Smartsheet

Exhibits will be reviewed in the next Steering Committee meeting.

Review of WSCUC Website

The Steering Committee will provide feedback on the WSCUC, Program Review, and Assessment websites during the next committee meeting.

Adjournment

The meeting was adjourned at 11:26 am.