

## Cal State LA - Success Markers

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### Overview

<b>Where</b>	Success Markers can be found on the <b>30 Second Gut Check</b> on the student profile, on the <b>'Success Progress'</b> tab of a student's profile, as a filter within <b>Advanced Search</b> , and as a report within the <b>Population Health Dashboard</b> .
<b>Who</b>	Success Markers are most impactful when used by <b>staff and faculty</b> when preparing for a conversation with a student, by providing important information regarding a student's progress against specific academic milestones.
<b>Conditions</b>	Parts of or the entirety of the Student Profile or Success Progress tab may not be available due to the user permissions set by your institution. Success Markers are configured by each institution's leadership team on a program by program basis. Success Markers are capabilities within the <b>Intelligence</b> module.

### Feature Overview

**Success Markers** are a course or group of courses keyed to student success within the major or college/school, selected by your institution and configured in the platform. They allow staff and faculty to monitor successful completion of these important courses and intervene with students should they not be meeting the recommendations. Successful completion of the success markers requires a minimum course grade and specific timing (i.e., credit accumulation) of completion, configured by your institution.

Success marker courses tend to be first- or second-year courses and are typically required courses in that major. In addition, a cumulative GPA threshold can also be set as a success marker. Please note – success markers are not intended to replace degree audits and should only be used to inform conversations with your students.

Success markers can be categorized as *Missing*, *Completed*, or *Upcoming*. You can also view more detail about the success marker courses and the student attempts.

Access the student's success marker status from the Success Progress tab in the Student's Profile.

**Success Markers**

The student has missed guidelines for progress. Acting on them can help get the student back on track for successful completion.

Completed
  Missing
  Upcoming

**3 missed markers**

Notification	Outcome
<b>BIOL 1110K</b> Recommended grade: B+ (1 course) Complete between 0 and 15 credits	Did not register for any course 
<b>BIOL 1120K</b> Recommended grade: B+ (1 course) Complete between 15 and 30 credits	Did not register for any course 
<b>ONE SPECIFIC SCI</b> Recommended grade: B (1 course) Complete between 0 and 15 credits	Needs attention 1 Attempt 

Clicking the success marker course name provides more detail on your institution's courses included in that success marker. See the image below. The grade and credit timing for each success marker is listed below the success marker name.

**COURSE NOTIFICATION DETAILS** ✕

**ONE SPECIFIC SCI**

Below are the courses for this course group that this student has not already taken

Recommended grade: B

Course

BIOL1103K B	INTRODUCTORY BIOLOGY I
BIOL2107K A	PRINCIPLES OF BIOLOGY I
BIOL2107K B	PRINCIPLES OF BIOLOGY I
CHEM1151K A	SURVEY OF CHEMISTRY I
CHEM1151K B	SURVEY OF CHEMISTRY I
CHEM1211K B	PRINCIPLES OF CHEMISTRY I
PHYS1111K B	INTRODUCTORY PHYSICS I

Clicking "Attempt" (in the Outcome column to the right) provides more detail on registration or grades for that specific student. See the image below.

**ATTEMPT HISTORY** ✕

**ONE SPECIFIC SCI**

Complete between 0 and 15 credits

Recommended grade: B

Pending, 1 course remaining (out of 1 recommended)

Course	Term	Outcome
CHEM1151K B SURVEY OF CHEMISTRY I	Spring Semester 2016	C+

Click each radio button for Missing (chosen by default), Completed, and Upcoming to view those success markers and see more details.

**Be Aware: Data on the overview page only displays data from completed terms. If the student is starting their first semester with incoming transfer or Advanced Placement credits, these will not display in Total Credit Earned until the term is completed. Until then, the credits are not factored into the thresholds for success markers.**

## Missing Success Markers

### Success Markers

The student has missed guidelines for progress. Acting on them can help get the student back on track for successful completion.

Completed  Missing  Upcoming

3 missed markers

Notification	Outcome
<b>BIOL 1110K</b> Recommended grade: B+ (1 course) Complete between 0 and 15 credits	Did not register for any course
<b>BIOL 1120K</b> Recommended grade: B+ (1 course) Complete between 15 and 30 credits	Did not register for any course
<b>ONE SPECIFIC SCI</b> Recommended grade: B (1 course) Complete between 0 and 15 credits	Needs attention 1 Attempt

Success markers will display with the status of “missing” for two possible reasons:

1) Missing, Needs Attention: The student completed the course(s) and **received a grade below the recommended grade threshold**. In this scenario, the course will display with the status of “missing” until the student repeats the course and receives a higher grade.

2) Missing, Did Not Register: The student has **not registered for the course(s) in the recommended credit range**. This applies only once the top of the credit range threshold is reached for the student. For example, if the credit range is 30-60, the “missing” status for that course will trigger only once the student passes 60 earned credits. Once the student registers, the course will move to “upcoming.” The course will then move to “completed” if the student completes the course with a grade at or above the configured threshold. If the student completes the course with a grade below the recommended grade threshold that course will move back to the “missing” status.

If you no longer want courses to display as “missing”, you can disable the notifications. This may apply to courses that are already met with equivalent transfer courses, for example, that are not accurate on the student’s profile.

To disable missed success markers, as well as to re-enable success markers that have been disabled, follow these steps:

1. Click on the Success Progress tab in the student profile.
2. Find a missed success marker, hover over the icon, click on the Disable link.
3. You should see the marker move to the bottom of the list, and the profile page updated for the new count of success markers.
4. To re-enable a disabled marker, hover over the icon and click the Enable link.
5. The marker will be re-enabled, and the profile page will update to reflect the new count of success markers.

The 30 Second Gut Check view and Success Progress view will also reflect the new count of missed success markers.

**Be Aware:** When a marker is disabled, it will be reflected immediately in the student profile page, but it will not be captured right away in searches run for success markers. The search results will typically be updated nightly, and within 24 hours, you will see this change reflected in the search results. If this feature appears to not be working, try closing your browser and logging back in. Depending on the internet browser used, you may need to clear your cache or history.

**Disable:**

1 missed markers	
Notification	Outcome
 <b>MGMT3050</b> Recommended grade: A (1 course) Complete between 0 and 30 credits	Needs attention 1 Attempt 

**Enable:**

0 missed markers	
Notification	Outcome
 <b>MGMT3050</b> Recommended grade: A (1 course) Complete between 0 and 30 credits	Disabled 
 There are no missed notifications for this student.	

**Completed Success Markers**

Success Markers	
The student has successfully completed these guidelines.	
<input checked="" type="radio"/> Completed <input type="radio"/> Missing <input type="radio"/> Upcoming	
4 completed markers	
Notification	Outcome
 ENGL1102 or ENGL1103 Recommended grade: B (1 course) Complete between 15 and 30 credits	Completed 1 Attempt
 MATH1101 or Higher Recommended grade: B (1 course) Complete between 0 and 15 credits	Completed 1 Attempt
 ONE INTRO ENGL Recommended grade: B (1 course) Complete between 0 and 15 credits	Completed 2 Attempts
 ONE SPECIFIC SCI Recommended grade: B (1 course) Complete between 15 and 30 credits	Completed 1 Attempt

Success markers will display as “completed” if the student has completed the course with a grade at or above the recommended grade threshold. You can view all course attempts by that student by clicking “1 Attempt” in the right column. Please note – even if the student completed the course outside of the recommended credit range, the success marker will still show as “completed”, as long as the student’s grade is at or above the grade threshold.

## Upcoming Success Markers

Success Markers	
The student may take these upcoming guidelines into account when planning future terms.	
<input type="radio"/> Completed <input type="radio"/> Missing <input checked="" type="radio"/> Upcoming	
4 upcoming markers	
Notification	Outcome
 <b>CSC3320</b> Recommended grade: B- (1 course) Complete between 75 and 90 credits	Pending
 <b>CSC3410</b> Recommended grade: B- (1 course) Complete between 60 and 75 credits	Pending
 <b>CSC4350</b> Recommended grade: C (1 course) Complete between 90 and 105 credits	Pending
 <b>MATH3030 or Higher</b> Recommended grade: C (1 course) Complete between 60 and 75 credits	Pending

Success markers will display as “upcoming” for three possible reasons –

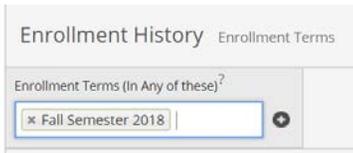
- 1) The student is **currently enrolled** in the course(s) and has not yet received a grade. Once the student completes the course, the success marker will move to either the “completed” or “missing” based on whether their final grade meets the recommended grade threshold set for that success marker.
- 2) The student’s **total earned credits falls within the recommended credit timing** for that success marker. For example, the student has earned 30 total credits. The success marker recommends completion of the course(s) between 15 and 45 credits. The student is still within the recommended credit range and the marker will display as “Upcoming” until the student either completes the course or earns more than the recommended credit range without completing it.
- 3) The student’s **total earned credits does not fall within the recommended credit timing** for that success marker. For example, the student has earned 30 total credits. The success marker recommends completion of the course(s) between 60 and 75 credits. The student has not yet earned enough credits for this success marker to apply to them, and therefore, it will display as “upcoming” until the student enters the recommended credit threshold. The success marker will move to “completed” or “missing” based on whether the student’s final grade in the course(s) meets the recommended grade threshold set for that success marker.

## Using Success Markers in Advanced Search

After the success marker is chosen, you can filter by “Upcoming”, “Missed”, or “Completed”. Please note that the exact timing of your final and midterm grades depends on when they are entered by faculty in your student information system. **Please allow 24 hours for grades to reflect accurately in SSC.** Once grades are in the system, you can choose which success marker (or groups of success markers) you would to analyze using Advanced Search. You can choose to create a list for students who have an “upcoming”, “completed”, and most importantly, if they “missed” a success marker. Please see examples below of how to use the advance search and success markers strategically.

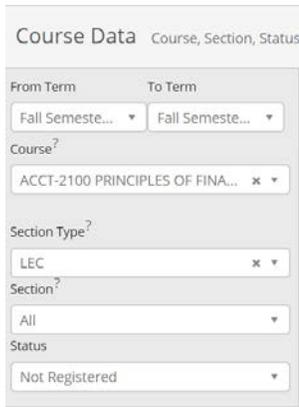
**Example A:** Registration - Students who are registered for the next semester but have not enrolled in an upcoming key (Success Marker) course.

Under Enrollment History, choose the upcoming semester:



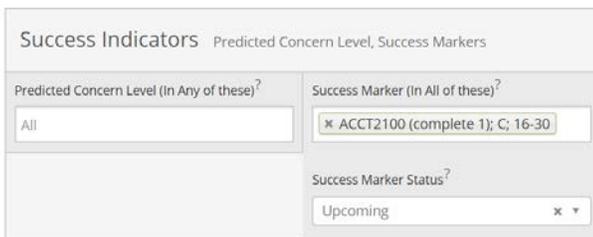
The screenshot shows the 'Enrollment History' filter section. It has a sub-header 'Enrollment Terms' and a label 'Enrollment Terms (In Any of these)?'. Below this is a dropdown menu with 'x Fall Semester 2018' selected and a plus sign icon to its right.

Under Course Data, set the From Term and the To Term to this same upcoming semester, and select the course. Under Status, choose "Not Registered":



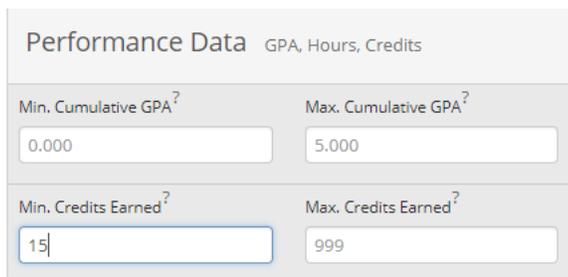
The screenshot shows the 'Course Data' filter section. It has a sub-header 'Course, Section, Status'. It contains several dropdown menus: 'From Term' and 'To Term' both set to 'Fall Semeste...', 'Course?' set to 'ACCT-2100 PRINCIPLES OF FINA...', 'Section Type?' set to 'LEC', 'Section?' set to 'All', and 'Status' set to 'Not Registered'.

Under Success Markers, choose the same course as a success marker, and select the status as "Upcoming". (With "Not Registered" status on the Course Data section, we will not see students that are currently enrolled (Reason 1 above).



The screenshot shows the 'Success Indicators' filter section. It has a sub-header 'Predicted Concern Level, Success Markers'. It contains three dropdown menus: 'Predicted Concern Level (In Any of these)?' set to 'All', 'Success Marker (In All of these)?' set to 'x ACCT2100 (complete 1); C; 16-30', and 'Success Marker Status?' set to 'Upcoming'.

The "upcoming" status filter will include students who are before the lower limit of the credit range for that success marker in the search. Consider adding a minimum earned credits to your search if appropriate.



The screenshot shows the 'Performance Data' filter section. It has a sub-header 'GPA, Hours, Credits'. It contains four input fields: 'Min. Cumulative GPA?' with '0.000', 'Max. Cumulative GPA?' with '5.000', 'Min. Credits Earned?' with '15', and 'Max. Credits Earned?' with '999'.

**Example B:** Registration - Students who are NOT registered for the next semester and have not enrolled in an upcoming key (Success Marker) course.

Place the upcoming semester in the third option under Enrollment History (In None of these) for Enrollment term.

Enrollment History Enrollment Terms

Enrollment Terms (In Any of these)? All

Enrollment Terms (In All of these)? All

Enrollment Terms (In None of these)? x FALL SEM 2017

Choose the success marker and “upcoming” (see the reasons for the status upcoming, above).

Success Indicators Support Priority, Success Markers

Support Priority (In Any of these)? All

Success Marker (In All of these)? x ACC201

Success Marker Status? Upcoming

The “upcoming” status filter will include students who are before the lower limit of the credit range for that success marker in the search. Consider adding a minimum earned credits to your search if appropriate.

Performance Data GPA, Hours, Credits

Min. Cumulative GPA? 0.000

Max. Cumulative GPA? 5.000

Min. Credits Earned? 15

Max. Credits Earned? 999

**Example C** – Students who took a success marker course and did not achieve the grade threshold

Select the success marker course, the status “Missed,” and “Needs Attention” under Missed Success Marker Reason to find the students who did not receive the grade threshold required on the Success Marker.

Success Indicators Predicted Concern Level, Success Markers

Predicted Concern Level (In Any of these)? All

Success Marker (In All of these)? x ACCT2100 (complete 1); C; 16-30

Success Marker Status? Missed

Missed Success Marker Reason? Needs Attention

Min. # of Missed Success Markers 0

Max. # of Missed Success Markers 999

Remember when conducting a search to find students who did not achieve the grade threshold for a course that grades for a term only become available the day after they are assigned in your Student Information System, so time your search accordingly. If the course has been repeated, the latest grade assigned will determine the

status of that success marker. As indicated above, you will see all attempts of the success marker listed on the student profile, and the last attempted grade for the course will be what is triggers Missed and then Needs Attention in Advanced Search.

**Be Aware:** Minimum grade thresholds were often set based on the grade needed to predict reasonable success in the major. As a result, the minimum grade threshold may be higher than required for graduation such as a threshold of C but a D is allowed for this requirement. It also may be set higher than allowed to repeat: the student earns a C but the threshold is a B-. Be sure to check the details before encouraging students to re-enroll in the course.