SUMMER SESSION 2022

IMPORTANT INFORMATION - PLEASE RETAIN FOR YOUR RECORDS

Eligibility Requirements for Summer Session
Enrollment is on a space available basis as determined by the College of Professional and Global Education (PaGE).

Registration via Summer Session does not constitute admission to Cal State LA as a matriculated (regular) student.

- Credit card payments declined by National Data, dishonored checks and/or registration forms received after the above date will be returned as invalid (including those returned for insufficient information and incorrect fees). Method of repayment must be in cash. Repayments and pre-approved late payments will be charged an additional $25.00 late fee. A “Stop Payment” on a check does not constitute an official withdrawal nor does it relieve the student’s financial obligation for the course, taken or not.

- Registration through Summer Session is not considered complete until all payments have cleared the bank. NSF check and credit card payments that are not resolved upon notification will subject students to financial holds preventing any future enrollment. PaGE is not responsible for registration not received by the appropriate deadline.

- It is the responsibility of each student to comply with the policies and procedures of PaGE and those of Cal State LA. Failure to follow policies and procedures will result in loss of fees and credit.

- It is the student’s responsibility to meet any course pre-requisites. For pre-requisites, check with the department offering the course to determine whether Department Consent is required.

All Summer Session enrolled students must comply with University and department policies and regulations regarding withdrawal/drop procedures, grading, and student conduct, except as noted elsewhere on this form.

In compliance with the Americans with Disabilities Act (ADA), the University provides reasonable accommodation to facilitate the participation of covered individuals with disabilities.

1098-T Information: Once enrolled, students may proceed to the Student Services Building to submit a request for a 1098-T. The student’s original Social Security card and a Cal State LA I.D. will be required.

Refund Policy for Summer Session
Students enrolled in courses and programs offered through the College of Professional and Global Education (PaGE), including Summer Session, are entitled to a refund when they follow the established campus procedures to drop classes. PaGE’s policies and procedures for refunds are found at https://www.calstatela.edu/summer/fees-payments-cancelations-and-refunds

Refund Request Forms, as well as a Drop Request forms can be obtained via email. Submit an email request to PaGEstudents@calstatela.edu, a staff member will follow up with your request. Once the appropriate paperwork is submitted for a drop the corresponding refund paperwork will be submitted to cashiers for a refund. At that time, request a printed receipt to present to PaGE to complete the prorated refund procedure. Allow 4-6 weeks for processing. PaGE’s policies and procedures for refunds are found at https://www.calstatela.edu/summer/fees-payments-cancelations-and-refunds

PaGE Refund Policy
Students who withdraw after Drop Period Prorated Refund dates will not be eligible to receive a refund of registration fees and will be responsible for 100% of fees for the term.

To recap for Summer Session 2022:
Registration period begins April 15.
Students who wish to add after the term begins and pay the late registration fee, must obtain the instructor’s signature in class. Students who drop a class to reduce their “unit load” are eligible to receive a prorated refund.

The session, in which you are enrolled, determines the last day for submitting a drop form to receive a prorated refund. To view the Summer 2022 Proration Refund Table, please visit Disbursement Office’s web page https://www.calstatela.edu/finance-onestop/financial-aid-disbursements-and-student-refunds and click on Refund Procedure.

<table>
<thead>
<tr>
<th>Summer Session 2022</th>
<th>Add Deadline Date</th>
<th>$25 Late Fee Assessed</th>
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</thead>
<tbody>
<tr>
<td>May Session (3W)</td>
<td>May 24</td>
<td>Beginning May 23</td>
</tr>
<tr>
<td>Full 10 week session (10W)</td>
<td>June 8</td>
<td>Beginning May 31</td>
</tr>
<tr>
<td>First 5 week (5W1)</td>
<td>June 2</td>
<td>Beginning May 31</td>
</tr>
<tr>
<td>Second 5 week (5W2)</td>
<td>July 13</td>
<td>Beginning July 11</td>
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</tbody>
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