

# REFUNDS OF TUITION FEES AND NON-RESIDENT TUITION

## FALL 2019

Tuition fees, business professional program fee and non-resident tuition fee refunds are processed automatically when a student follows the campus established procedures and deadline dates to drop courses/units or withdraw from the University each semester. A \$5.00 administrative processing fee will be withheld from all refunds unless withdrawal is the result of a campus regulation, class cancellation or compulsory military service. The refund policy for the California State University System is based on the California Code of Regulations, Title V, Section 41802. The procedures to drop courses/units are in the Class Schedule. The tuition fees, professional program fee and non-resident tuition fee refund deadline dates are listed below.

### Deadline Dates

**Aug. 19, 2019**

#### **Full Refund Deadline Date for Complete Withdrawal**

Students must drop all courses/units or withdraw from the University by Aug. 19, 2019 to receive a full refund of tuition and fees, professional program fee and non-resident tuition fee less a \$5.00 processing fee. Students who drop courses/completely withdraw after Aug. 19, 2019 will be assessed a tuition and fees pro-rata charge.

**Aug. 20 – Sept. 4, 2019**

#### **Add/Drop Period. Partial Refund Dates-Reduction in Unit Load**

Students who drop some but not all courses/units resulting in a lower tuition fee, or professional program fee, and/or non-resident tuition fee within the campus designated drop period of (Aug. 20 – Sept. 4, 2019) will be entitled to a refund of the difference in tuition fees and a refund of the professional program fee or non-resident tuition fee, if applicable. The tuition fee difference is from (6.1 or more units) to (0 to 6 units). After Sept. 4, 2019; there is no refund for reduction in unit load.

**Aug. 20 – Oct. 26, 2019**

#### **Pro-rata Refund Dates**

Students who drop all courses/units or completely withdraw on the first of classes and no later than the sixty (60%) point in the semester will receive a pro-rata refund of tuition fees, professional program fee and non-resident tuition fee. The pro-rata tuition and fees charge is based on the drop date, or withdraw date and the length of the semester. Students must pay tuition and fees, professional program fee and non-resident tuition fee for the number of days enrolled. Please go to the Disbursement Office website @ (<http://www.calstatela.edu/univ/sfinserv/disb.php>) to view the Daily Refund Proration Table.

Financial Aid Recipients: Refunds are subject to the Return to Title IV Regulations. Please visit the Center for Student Financial Aid website @ (<http://www.calstatela.edu/financialaid/return-title-iv>).

Refunds are issued in the form of check, direct deposit to student's bank account or a credit back to the original credit card used to process payments. All credit card payments processed via CASHNet@SmartPay are subject to the vendor's 2.75% non-refundable credit card processing fee. ***\*\*Effective September 9, 2019: Credit card payment refunds will be issued as a check or direct deposit to student's bank account.***

Refund checks are mailed to the student's mailing address on the Cal State LA GET website @ <https://get.calstatela.edu>. Please ensure the University has your current mailing address. If you are enrolled in direct deposit; ensure your bank account is correct on GET. Refunds are processed approximately the sixth week in the term.

International Students: Flywire payments will be posted to your Cal State LA Student Account as tuition and fees payments. The Flywire payments are rolled over to future terms on your Student Account, as long as you maintain enrollment at Cal State LA. If you are graduating, disqualified, or taking a leave of absence from Cal State LA, you can request a refund. Please submit the refund petition to Disbursement Office, Adm. 131 with supporting documentation. Refunds will be sent to Flywire.

Please note: Incomplete payment of tuition and fees may result in a hold placed on your student account, possible disenrollment and forfeiture of tuition and fees made.

#### **DEADLINES FOR REFUNDS**

Complete Withdrawal	<b>100% Refund – Aug. 19, 2019</b>	Fee less \$5.00
	<b>*Prorata Refund – Oct. 26, 2019</b>	Fee less \$5.00
Reduction in Unit Load	<b>September 4, 2019</b>	Difference in fees, less \$5.00
Late Registration (\$25)	No Refund	None
Writing Proficiency Exam (\$25)	No Refund	None
Admission application (\$55)	No Refund	None
Dishonored Check (\$25-\$35)	No Refund	None
Golden Eagle Card (\$5)	No Refund	None

For questions regarding tuition and fees refunds, call the Disbursement Office at (323) 343-3630.