Program Review Subcommittee Minutes

Date: November 2, 2017  Time 12:15 pm – 1:30 pm

In Attendance

M. Willard (Chair); E. Dean (A&L); B. Cerqueria (CCOE); M. Castaneda (CCOE); Hernandez (NSS); A. Ellis (EPC Liaison); K Roberts (HHS)
Excused Absence: M. Hillstrom (Vice Chair); G. Menezes (ECST); B. Hibbs (NSS); I. Brooks (ASI Liaison)
Absent B&E (2-Vacant);

Call to Order

M Willard called meeting to order at 12:25 pm.

Approval of Agenda

M/S/P

Approval of Minutes 10/19/2017 & 10/26/2017

The committee reviewed and approved the minutes from 10/19/2017 & 10/26/2017.

Announcements

None

Review of External Reviewers’ CVs:

- K Brown shared with the committee that the External Reviewer Honorarium has increased from $500 to $750. She will be notifying the selected external reviewers about the increase.
- K. Brown shared with the committee that a 3rd external evaluator needs to be selected for the Criminalistics MS program per the department’s request.
- The committee reviewed and nominated the following external reviewers:

  **Criminalistics MS & Criminal Justice BA-MA**
  - **CSU**
    - Connie Estrada Ireland, CSULB
  - **Non-CSU:**
    - Cassia Spohn, UA
    - Frederic A Tulleners, UC Davis
Latin American Studies BA-MA

CSU
- Ramona Perez, SDSU (2nd choice)
- Carmen Nava, CSU San Marcos (1st choice)
- Alicia Del Campo, CSULB (3rd choice)

Non-CSU:
- Dolores Trevizo, Occidental College (1st choice)
- Kristi Wilson, Soka (2nd choice)

Mexican-American Studies BA-MA – (Pending waiting on responses

- E. Hernandez will follow up with potential external reviewers.

CSU
- Jose Alamillo, CSU Channel Islands
- Marcos Pizarro, CSU San Jose State

Non-CSU: None

Designate Leads/Co Leads:

The committee selected and agreed to serve as lead and Co Leads as follows:
- Child Development BA-MA – M. Hillstorm/ K. Roberts
- Criminal Justice BA-MA & Criminalistics MS – G. Menezes/ E. Hernandez
- African-American Studies BA – R. Dean/M. Castaneda
- Latin American Studies BA-MA – M. Willard/ B. Cerqueria
- Mexican-American Studies BA-MA – M. Castaneda/ M. Hillstrom

How to Evaluate a Self-Study Report

To be discussed at the next meeting.

Adjournment

Meeting adjourned at 1:23 pm.