CURRICULUM SUBCOMMITTEE

MINUTES OF MEETING   April 3, 2018

PRESENT
Gabriela Simon-Cereijido (Chair), Sarah Baker, Zhen Cui,
Foad Dizadj-Bahmani, Darlene Finocchiaro, Margaret Garcia, Arezoo
Khodayari, Cheryl Pugh, Esther Tam
Eyob Demeke, (CCOE), (ASI)

EXCUSED ABSENCES
Eyob Demeke, (CCOE), (ASI)

1. Call to Order
   Chair Simon-Cereijido called the meeting to order at 10:55am.
2. Announcements
   M. Garcia: Student internship is under audit from CO.
3. Intent to Raise Questions
   None.
4. EPC Liaison Report
   D. Finocchiaro: It was spring break, EPC did not meet.
5. Approval of the Minutes
   a. It was m/s/p to approve CSM 17-04.
   b. It was m/s/p to approve CSM 17-07.
   c. It was m/s/p to approve CSM 17-08.
6. Approval of the Agenda
   It was m/s/p to approve amended agenda.
7. Curriculum
   a. KIN 4210 (wi) – response has not been received, this item is being removed from the agenda.
   b. CHEM 4890 (wi) – the subcommittee reviewed the proposal. It was w/s/p to approve the (wi) overlay, and let GES to review the double counting.
8. New Business
   Status of Continuing Students (CS17-03)
   The subcommittee discussed this item. M. Garcia will follow up with the Registrar’s Office for the original rational of the definition of “Continuing Student”.
9. Old Business
   a. Curriculum Handbook
      M. Garcia: There are two issues.
      [1] A lot of online and hybrid courses have not been approved.
      [2] Qualification of the faculty to teach the online / hybrid courses.
      The committee discussed the issues.
      [1] CS is not in an appropriate position to justify the qualification of the faculty.
      [2] There was question regarding the mandate faculty office hours for online courses.
   b. Student Internships – EO 1064 (c.f. CURR-04), CS 13-02
      M. Garcia: There is an audit. We only have a draft at this time.
   c. Service Learning Policy, CS 15-02
      The committee did not discuss this item.
10. Adjournment
    Chair Simon-Cereijido adjourned the meeting at 11:37am.