MINUTES OF MEETING: November 6, 2017


1. Call to Order
   M. Fryling called the meeting to order.

2. Announcements
   None

3. Intent to Raise Questions
   None

4. Liaison Appointments
   EPC Liaison (E. Dang) - EPC has been discussing EO 1100 and is preparing for the review of GE Modifications.
   SPC Liaison (J. Chaudhuri) - SPC is looking into outdated webpages reflect old policies.

5. Approval of the Minutes
   It was m/s/p to approve the minutes

6. Approval of the Agenda
   M/s/p (Fryling) to add agenda item “Faculty and Professional Advisor Role”
   M/s/p (Dang) to add agenda item “Debrief Dr. Zelman’s visit”
   M/s/p (Dang) to approve agenda as amended

7. New Business
   Possible topics include:
   - Survey faculty to see what they would like to like to do?
   - Get input from students about what their advising experience.
   - Look at EAB best practices and see if we would like to revise practices or policy in the faculty handbook.
   - How can we disseminate best practices to faculty?
   - The committee agreed to invite DSS to speak to committee about NACADA and to ask if they had any suggestions about campus-wide surveys about advising.
   - Invite colleges to speak about how they involve faculty (Perhaps bringing faculty along with them)
   - How do you engage faculty in your college, what are you struggling with, what is working?

8. Old Business
It was m/s/p to send documents from last year (faculty role in advising) to EPC, copying Exec, with a memo, requesting input – “please provide input, this will be one of the documents use to review the current policy on advisement.”

At the next meeting, the committee will consider crafting a memo to exec requesting expansion of the committee.

9. **Adjournment**
   M. Fryling adjourned the meeting at 1:30