

J. Goodrich, D. Hazra, J. Ramirez, B. Yorker, Y. Zhu

ABSENT

J. Hatfield, N. Hunt, E. Moss, V. Prabhu, A. Sonnenschein, H. Yu

EXCUSED ABSENCE

Chair Warter-Perez convened the meeting at 1:37 p.m.

1. 1.1 Chair's Announcements:

ANNOUNCEMENTS

1.1.1 When introducing the Executive Committee at the last meeting, I forgot to report and am pleased to announce that Cari Flint has agreed to serve as Parliamentarian this year. The Senate document summarizing the parliamentary procedures and the document on Miscellaneous Rules are available in the Public Folders under "Academic Senate."

1.1.2 Since the last Senate meeting of 2014-15 AY, President Covino has approved the following Senate recommendations:

May 29<sup>th</sup> - Proposed Policy Modification: Minimum Grade Point Average in General Education, Faculty Handbook, Chapter VI, effective fall 2016 semester.

May 29<sup>th</sup> – Proposed New Policy: Affiliate Status, Faculty Handbook, Chapter VI, effective fall 2016 semester.

May 29<sup>th</sup> - Proposed Policy Modification: The Institutional Animal Care and Use Committee (IACUC), Faculty Handbook, Chapter II, effective fall 2016 semester.

The Academic Senate website has been updated under "Documents" to include the approved policies.

1.1.3 Since the last Senate meeting of October 6, 2015, President Covino has approved the following Senate recommendations:

Oct. 13<sup>th</sup> – Proposed Policy Modification: Incompatible Activities, Faculty Handbook, Chapter VI, effective fall 2015.

Oct.13<sup>th</sup> – Proposed Policy Modification: Basic Skills, Faculty Handbook, Chapter IV, effective fall 2015.

Oct. 13<sup>th</sup>- Proposed Policy Deletion: EPT/ELM Scores, Faculty Handbook, Chapter IV, effective fall 2015.

Oct. 13<sup>th</sup> – Proposed Policy Modification: Postbaccalaureate Writing Requirement, Faculty Handbook, Chapter IV, effective fall 2016.

Oct. 13<sup>th</sup> – Proposed Policy Modification: Statement of Student Rights and Responsibilities, Faculty Handbook, Appendix F, effective fall 2015.

Oct. 13<sup>th</sup> – Proposed Policy Modification: Academic Honesty, Faculty Handbook, Chapter V, effective fall 2015.

The Faculty Handbook is being updated to include the approved policies effective fall 2015.

In addition, President Covino has returned the following Senate recommendation unsigned:

ANNOUNCEMENTS  
(continued)

July 28<sup>th</sup> – Proposed Policy Modification: Appointments, Faculty Handbook, Chapter VI. This policy has been added to today's Senate agenda as a First-Reading Item.

- 1.1.4 At the Executive Committee meeting of October 14, 2015, it was agreed by consensus to approve by Executive Action editorial modifications to the following policies in order to be in compliance with Title V changes:
- Writing Skills Requirement (which was recommended to be renamed Written English Competency Requirement) on lines 74-78:  
In the case of a post-baccalaureate student pursuing a Second Baccalaureate degree, the **GWAR is not required** if the student previously earned a baccalaureate or higher degree from an institution accredited by a regional accrediting association **or if the student completed equivalent academic preparation, as determined by the Admissions Office and Undergraduate Studies.**
- And, in the Second Baccalaureate Degree policy, on line 15, **and the GWAR** was added.
- These actions will stand approved at the close of business today unless there is a request to agendaize one or both of them.
- 1.1.5 Each year each Cal State LA Academic Senate CSU Statewide Senator shall nominate a minimum of two substitutes to serve in the event a senator is unable to attend a Statewide Senate meeting during the year. Persons nominated as substitutes must be current or past senators. The substitutes will be rank ordered by the full Academic Senate. The following faculty members have accepted nominations by Senator's Baaske and Bodinger-deUriarte to serve as substitutes:  
Gretchen Peterson  
Heidi Riggio  
Beth Hoffman  
Martin Adamian  
Molly Talcott
- You will receive an email for an electronic election. The voting will take place October 21 through October 23.  
If a Statewide Academic Senator is unable to complete a portion of their Senate term, the vacancy will be filled using the rank ordered list of alternates from the most recent election for statewide senator. If no alternate is available, a new election will be conducted for the statewide senate position.
- 1.1.6 I am pleased to report that John Kennedy, Music, Theatre & Dance was elected to serve on the Ad Hoc Advisory Committee for the selection of the Dean of Health and Human Services. Dwan Bridges and Nancy Hunt were elected to serve on the Ad Hoc Advisory Committee for the Faculty Director for Writing Across Curriculum. We will be having nominations and elections for one additional faculty member and a rank order of alternates for the Ad Hoc Advisory Committee.
- 1.1.7 Pera Jambazian (Kinesiology and Nutritional Science) has agreed to serve as a one-year alternate for Beth Hoffman on Nominations Committee representing the College of Health and Human Services.
- 1.1.8 The President and Provost will be convening the Strategic Planning Coordination Committee. The membership consists of the Senate Chair, ASI President, VPs, deans, 7 faculty members from across the colleges and the library, and Presidential appointees. A call will be going out to each College and the Library and Student Affairs. Please encourage your faculty candidates to consider serving on this committee and in participating in the election of their representative.

ANNOUNCEMENTS (*continued*)

- 1.1.9 Please be on the lookout for an invitation to the Fall Academic Senate Retreat and Reception which will be held on Tuesday, Nov, 10<sup>th</sup>, 1:30 p.m. – 4:00 p.m. Please make sure to RSVP so that we can get a headcount for the reception. The reception will be from 3:30 p.m. – 4 p.m.
- 1.1.10 At the next Senate meeting, we will be having a Budget 101 presentation led by Provost Mahoney and VP for Administration and CFO, Lisa Chavez. This is open to all faculty. Please encourage your colleagues to attend.
- 1.1.11 The Senate website has been updated with three new categories to include:  
Documents and resolutions currently on the Senate floor  
Policies pending approval – which includes policies that have been passed on the Senate floor and forwarded to the President  
Approved Policies – which includes policies that have been approved by the President and have future effective dates  
The Miscellaneous Rules are now also available on the website for your Reference.
- 1.2 Vice Chair G. Peterson announced: Allison Mattheis (Applied and Advanced Studies in Education) has accepted the appointment by the Nominations Committee to serve as a replacement for Mitchell Fryling on the Student Educational Equity Advisory Committee to the Vice President for Student Affairs for the remainder of his term ending Summer Quarter, 2018 representing the Charter College of Education.
- 1.3 Senator Talcott announced: Voting is now underway for strike authorization. If you are a member of CFA, you can vote online at: [www.calfac.org/strike-authorization-vote-2015](http://www.calfac.org/strike-authorization-vote-2015). If you are not a member, you can fill out a membership card and a provisional ballot. When can you do this, you ask? Tomorrow! Which brings me to my next announcement: We will be having a Fight for Fairness rally tomorrow at the outdoor stage near the U-SU from 11:30 a.m.-1 p.m. RSVP to [jteepen@calfac.org](mailto:jteepen@calfac.org) to get your taco truck lunch ticket from Plant Food for People. We have many special guests coming, including the VP of CTA, Theresa Montano, who is also professor of Chicana/Chicano Studies at CSUN. Some distance away, there will be a strike vote authorization table. Thank you.
- 1.4 1.4.1 Interim Graduate Studies Dean, K. Elliott Brown announced: The Annual Graduate and Professional Schools Recruitment Fair will be taking place on Thursday, October 29, 2015, 10:00a.m. – 2:00 p.m. on the main walkway.  
  
1.4.2 The Graduate Resource Center has a fall 2015 schedule of events available. To register for events and find the most up to date information, please check our website at [www.calstatela.edu/graduateresourcecenter](http://www.calstatela.edu/graduateresourcecenter) or contact the GRC coordinator, Andrea Gutierrez at (323) 343-3822.
- 1.5 Senator Salinas announced: CLUistAs and Friends, Just a reminder that the first of this year's speaker series honoring Ray E. Garcia is scheduled for this Thursday, Oct. 22 from 3:15 to 4:15, featuring Prof. Toledo-Corral at the University Club. We hope to see you there!
- 1.6 ASI President, E. Hakobian, announced: I will be a drafting a resolution in support of our faculty and I believe our faculty deserve to be compensated for their hard work. I will bring a copy of the resolution to Academic Senate if it gets approved by the ASI Board of Directors.
- 1.7 Senator Gutierrez announced that the title of the CLUA Raymond E. Garcia Lecture by Prof. Claudia Toledo-Corral is "Racial and Ethnic Disparities in Risk Factors for Childhood Obesity."

CONCERNS FROM THE  
FLOOR

INTENT TO RAISE  
QUESTIONS

2. Senator Riggio raised the following concerns: The parking problems on campus continue, with students coming late to class or missing class altogether. During the earthquake drill last week, it took about 20 minutes to exit King Hall from the fourth floor. The increased enrollments are affecting public safety issues.

3. Senator Leon announced his intent to raise the following questions:

Student success is strongly correlated to faculty involvement and their teaching methodologies<sup>1</sup>. The faculty a student studies or works under can have a profound effect on their career, both positive and negative. Despite this, students on our campus have little to no influence on faculty hiring. As such, they have little influence on the academic culture and future of Cal State LA. Universities across the country<sup>2</sup> have made students integral parts of their faculty hiring and retention procedures, so why does Cal State LA not follow suit during this period of transformative change?

Chapter 6 Section B of the Faculty Handbook (Personnel and Professional Policies: Appointment, Retention, Tenure, Promotion, and Evaluation) outlines that only tenured, full-time faculty can sit on search, promotion, and review committees. However, the same section introduces the use of student input (specifically in form of student opinion survey results and signed letters from students) in the evaluation of the performance of permanent faculty. I propose that using this prior policy as precedence, new policy regarding accepting student input in faculty hiring decisions be introduced to Chapter 6 Section B of the Faculty Handbook.

Although other universities incorporate student input by placing student representatives on search committees<sup>2</sup>, this is an unlikely approach to take at our university, as students do not have the jurisdiction to handle some of the confidential documents used in faculty searches. I propose that we draft policy that formally integrates students into the search process through the creation of a 3-5 student advisory panel that:

1. Organizes and administrates interviews between top candidates screened by the search committee and students in a department
2. Promotes research and sample-lecture presentations given by the top candidates screened by the search committee to students
  - a. Administers surveys to students who attend these presentations
3. Synthesizes this information into a comprehensive report to be provided to the faculty search committee as a frame of reference for student opinions on the different candidates.

This model has the potential to provide search committees a wealth of new information with little added work to the committee itself. The ASI College Reps and committee appointment process are existing frameworks that could be applied to facilitate this model.

APPROVAL OF THE  
MINUTES

4. 4.1 It was m/s/ (Bodinger-deUriarte) to approve the minutes of the meeting of October 6, 2015.

4.2 It was announced that a correction needed to made in item 2.1 by correcting the year from August 2013 to August 2015.

4.3 The minutes were approved as amended.

APPROVAL OF THE  
AGENDA

5. 5.1 It was m/s/ (Bodinger-deUriarte) to approve the agenda.

5.2 It was m/s/p (Peterson) to add “Nominations and Elections for the Ad Hoc Advisory Committee for the Director for Writing Across Curriculum” as a new item 9 and renumber the remaining items.

5.3 The agenda was approved as amended.

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| 6.  | Chair Warter-Perez presented her report.  | SENATE CHAIR'S REPORT  |
| 7.  | Provost Mahoney presented her report. A question and answer period followed.  | PROVOST'S REPORT   |
| 8.  | Senators Baaske and Bodinger-deUriarte presented a report on the Statewide Senate meeting held September 2-4, 2015.   | REPORT OF THE STATEWIDE MEETING SEPTEMBER 2-4, 2015  |
| 9.  | 9.1 Nominations were held for one position and rank order alternates for the Ad Hoc Advisory Committee for the Director for Writing Across Curriculum.            | NOMINATIONS AND ELECTION FOR AD HOC ADVISORY COMMITTEE FOR DIRECTOR FOR WRITING ACROSS CURRICULUM            |
|     | 9.2 It was m/s/p (Peterson) to close the nominations.   |  |
|     | 9.3 An election was held.   |  |
| 10. | 10.1 It was m/s/ (Ulanoff) to approve the recommendation (14-24).   | PROPOSED POLICY MODIFICATION: INTRODUCTION TO HIGHER EDUCATION, <u>FACULTY HANDBOOK</u> , CHAPTER IV (14-24) |
|     | 10.2 A five minute question period took place.  | <i>First-Reading Item</i>  |
|     | 10.3 It was m/s/p (Talcott) to extend the time of the question period for an additional five minutes.   |  |
| 11. | 11.1 Chair Warter-Perez announced with the approval of the body, she would like to move to item 14 in advance of item 11 and renumber. No objections were raised. | RETURNED UNSIGNED PROPOSED POLICY MODIFICATION: APPOINTMENTS, <u>FACULTY HANDBOOK</u> , CHAPTER VI (14-18.1) |
|     | 11.2 It was m/s/ (Ulanoff) to approve the recommendation (14-18.1).   | <i>First-Reading Item</i>  |
|     | 11.3 It was m/s/p (Baaske) to return the policy to the Faculty Policy Committee and return as a Second-Reading Item.  |  |
| 12. | 12.1 It was m/s/ (Bodinger-deUriarte) to approve the recommendation (14-19).  | PROPOSED POLICY MODIFICATION: PHILOSOPHY OF ACADEMIC ADVISING, <u>FACULTY HANDBOOK</u> , CHAPTER IV (14-19)  |
|     | 12.2 A five minute question period took place.  | <i>First-Reading Item</i>  |
|     | 12.3 It was m/s/p (Talcott) to extend the time of the question period for an additional five minutes.   |  |
| 13. | It was m/s/p (Bodinger-deUriarte) to adjourn at 3:08 p.m.   | ADJOURNMENT  |