

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS**

**ACADEMIC SENATE STUDENT POLICY COMMITTEE**

April 8, 2004, 1:30 - 3:10 p.m., SA 110

**MINUTES**

**Present:** R. Dawson, J. Cleman, K. Foster, C. Frank, A. Joshi, C. Michel, B. Parviz,  
A. Reed, A. Ross

**Excused:** J. Alvizo, M. Clark, C. Herr, A. Jones

1.0 **Call to Order**

The meeting was called to order by C. Frank, Chair, at 1:35 p.m.

2.0 **Announcements**

None.

3.0 **Intent to Raise Questions**

A. Joshi stated that a student from the Child and Family Studies Department was accepted to Harvard and applied for a scholarship. The scholarship, however, requires sponsorship by our campus. The department and college were contacted to inquire about the sponsorship structure/process, but the sponsorship structure was not available at the department or college level. Who would be the appropriate person to contact about sponsoring a scholarship when campus-level sponsorship is required?

A. Ross responded that the student could be referred to him. If necessary, he would write a letter to Harvard.

4.0 **Approval of the Minutes of the Meeting on March 11, 2004**

M/s/p to approve the minutes as amended.

5.0 **Approval of the Agenda**

M/s/p to approve the agenda.

6.0 **Liaison Reports**

6.1 Executive Committee – J. Cleman

Issues on background checks and whether faculty should be doing anything about it were discussed. Chief King is looking into this matter.

Questions about notification and acceptance letters, reporting of grades, and enrollment were discussed; and our committee may want to address these concerns at some point.

6.2 The Academic Advisement Subcommittee – C. Herr

No report.

7.0 **Business**

7.1 Student Grievance Procedures

A. Ross, C. Frank and A. Joshi met to take a look at the form of the procedure. There were some changes to be considered. A final copy with a corrected format will be sent to the committee for review prior to the next meeting.

7.2 Academic Honesty

After discussion, it was m/s/p to approve the final draft document and rationale. The chair will forward the document to the Executive Committee.

8.0 **Other**

None.

9.0 **Adjournment**

It was m/s/p to adjourn at 2:05 p.m.