

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS**

**ACADEMIC SENATE STUDENT POLICY COMMITTEE**

March 11, 2004, 1:30 - 3:10 p.m., SA 110

**MINUTES**

**Present:** J. Alvizo, M. Clark, R. Dawson, J. Cleman, K. Foster, C. Frank, C. Herr,  
A. Joshi, B. Parviz, A. Reed, A. Ross

**Excused:** A. Jones, C. Michel

1.0 **Call to Order**

The meeting was called to order by C. Frank, Chair, at 1:35 p.m.

2.0 **Announcements**

None.

3.0 **Intent to Raise Questions**

None.

4.0 **Approval of the Minutes of the Meeting on February 26, 2004**

M/s/p to approve the minutes.

5.0 **Approval of the Agenda**

M/s/p to approve the agenda.

6.0 **Liaison Reports**

6.1 Executive Committee – J. Cleman

There was discussion on the policies being considered by the Legislature that penalize students for taking too many units. The statewide Academic Senate is exploring a way to establish criteria of transferability.

The committee is reviewing responses to questions that were brought up on the Senate floor regarding registration.

6.2 The Academic Advisement Subcommittee – C. Herr

The ad hoc task force on academic advisement is looking at the 1995 report to determine how valid the recommendations are or whether there are other issues that need to be addressed. C. Herr stated that there are significant delays in graduation that need to be addressed. The ad hoc task force will be looking at identifying and facilitating ways that academic advisement can be more effective in this area.

7.0 **Business**

7.1 Student Grievance Procedures

A. Ross stated that it was brought to his attention that the draft document presented to the committee for review was prepared in an administrative procedure format. The document will be revised to reflect the Academic Senate format used in submitting policy modifications.

J. Cleman requested clarification on what grievance processes this document covered and the kinds of jurisdiction that will be followed.

C. Frank and A. Joshi volunteered to work with the subcommittee in revising the document.

7.2 Academic Honesty

A revision to the second paragraph in the Due Process section was distributed for review and discussion. The following action was taken:

It was m/s/p to approve J. Cleman's language revision to the faculty member's right to establish grades:

Because the faculty member has the right and responsibility to determine the academic consequences of the alleged violation, Only the merits of the charges of academic dishonesty and possible administrative sanctions will be considered in this process. THE RIGHT AND RESPONSIBILITY TO DETERMINE THE ACADEMIC CONSEQUENCES OF THE VIOLATION REMAIN WITH THE FACULTY.

It was m/s/p to amend the eighth sentence in the second paragraph by deleting the words latter appeal.

It was m/s/p to approve the entire second paragraph in the Due Process section as amended.

It was m/s/p to approve the entire Academic Honesty document as amended with editorial changes.

A draft cover memorandum was distributed for review and approval. J. Cleman agreed to draft the rationale for the committee.

7.3 Student Background Checks

A. Ross stated that the CSU application form does not have a check off for prior convictions. However, the Student Employment Application does include a section that addresses this question. Students with criminal records have the right to apply to a public institution. This has never been the issue.

Discussion ensued. It was suggested that a workshop from Public Safety be given on how to handle difficult students. Admission to certain programs should include an application where the question is asked. Faculty should document incidents. The Faculty Handbook should include a section on safety. A. Ross commented that the element of safety cannot be understated.

8.0 **Other**

None.

9.0 **Adjournment**

It was m/s/p to adjourn at 2:45 p.m.