



**FACULTY POLICY COMMITTEE**

**MINUTES OF MEETING:** November 13, 2003

**PRESENT:** L. Beamer, A. Bendixen (Chair), S. Breivold, S. Cash, A. Reed, E. Rezayi, L. Tang, S. Ulanoff,  
F. Warneke, M. Zepeda  
**EXCUSED:** C. Gutierrez, M. Hawley  
**ABSENT:** E. Klein

1. Announcements  
FPC was asked to consider giving guidance concerning the use of language for faculty evaluation. There will be an Awards and Leaves Subcommittee meeting next Tuesday. At that time the applications will be reviewed. The chair of the Awards and Leaves Subcommittee will be invited to attend the meeting on November 20.
2. Intent to Raise Questions  
None.
3. Approval of Agenda  
It was m/s/p to approve the Agenda as written.
4. Approval of Minutes  
It was m/s/p/ to approve the Minutes of October 30, 2003 with minor edits.
5. Report from Executive Committee Liaison  
Dr. M. Zepeda reported.
6. Faculty Policy Committee Documents on the Floor of the Academic Senate  
There are no Faculty Policy Committee documents on the floor of the Academic Senate.
7. Classroom Visitations for 2<sup>nd</sup> year Faculty (FPC 03-2)  
The issue was discussed at length. It was m/s/p that Dr. A. Bendixen will prepare the outline alternatives that will be submitted to the Provost and the College Deans for consideration.
8. Adjournment  
It was m/s/p to adjourn at 12:55 p.m. The next meeting will be on November 20.