

MINUTES OF THE MEETING: April 26, 2004

PRESENT: J. Alvizo, S. Card, E. Forde, S. Herrera, Y. Lee, D. Maurizio, S. Mims,
A. Muchlinski, J. Yi

EXCUSED ABSENCE: M. Correia, D. Schaeffer

GUEST: J. Ferris

D. Maurizio, FiPC Chairperson, convened the meeting at 11:00 a.m.

1. Announcements

D. Maurizio made the following announcements:

- 1.1 The FiPC has added one more meeting at the end of the Spring Quarter, 2004. The last meeting for Spring Quarter will be on May 24, 2004.
- 1.2 Julio Alvizo is the new Associated Students, Inc. Undergraduate Representative for the Spring 2004.
- 1.3 D. Maurizio contacted Chief G. King, Director of University Police, in reference to S. Card's, DALSA Representative, report that on several occasions the elevators in Parking Structure II are shut down after 3:30 p.m. on Fridays. Chief King resolved the matter and the elevators in question will be kept working until 7:00 p.m. on Fridays.
- 1.4 D. Maurizio contacted the office of Dr. H. Lujan, Provost and Vice President for Academic Affairs and E. Lipton, Assistant Vice President for Academic Affairs/Planning and Resources and Dean, Educational Support Services, to invite the Committee until May 24, 2004.

2. Intent to Raise Questions

S. Mims, Charter College of Education Representative, requested that the following question be submitted during the time certain with Dr. Lujan, scheduled for May 24, 2004:

Can FTE targets for the Colleges be adjusted?

3. Liaison/Subcommittee Report

D. Schaeffer, Executive Committee Liaison, was absent; thus, report postponed until next FiPC meeting.

4. Approval of the Agenda

It was m/s/p (S. Mims) to approve the agenda as amended (FiPC A 03-8).

Add new item 9. "Questions to the Provost for Time Certain" and make adjustments accordingly to the agenda.

5. Approval of the Minutes

It was m/s/p (S. Mims) to approve the minutes of the meeting of April 12, 2004 as amended (FiPC M 03-7).

Corrections were made to Items 1 and 1.3.

6. Fiscal Policy Committee Charge

Item postponed for discussion at a Time Certain on May 24, 2004.

7. Facility Charge Concerns

Time Certain: 11:30 am *Guest: John Ferris, Director of Facilities Services*

John Ferris listened to the immediate concerns that some of the FiPC members have in regards to overhead charges, how does workload get prioritized, and health and safety issues. There were also questions in regards to the Administrative Procedure 503 – Facilities and Work Requests, language ambiguity, lack of clarity of terms, and definitions of the document. Mr. Ferris agreed to carefully review some of their concerns. Due to FiPC time constraints, Mr. Ferris will not be invited to return until October 2004 to provide the FiPC with some answers to their concerns and bring them up-to-date on the status of Administrative Procedure 503.

8. Pending Questions

Due to time constraints, item has been postponed until next meeting.

9. Questions to the Provost for Time Certain

Due to time constraints, item has been postponed until next meeting.

10. Adjournment

It was m/s/p (E. Forde) to adjourn at 12:30 p.m.