



EDUCATIONAL POLICY COMMITTEE

Approved 5-17-04

MINUTES OF MEETING: May 10, 2004

**PRESENT:** D. Connors, A. Gonzalez, N. Hunt, B. Krilowicz, S. Nickolaisen, P. Rosenthal, K. Ryan, T. Semerjian, R. Shackelford, H. Villarreal

**EXCUSED ABSENCE:** B. Artica, N. Koch, C. Michel, L. Tunstad

1. **Announcements**

D. Connors reported on the Status of Comprehensive Examinations Requirement in Communicative Disorders. This item will be agendaized.

2. **Intent to Raise Questions**

None.

3. **Liaison Appointments/Reports**

**Program Review Subcommittee**

K. Ryan reported that the subcommittee is reviewing vitae for external reviewers for next year.

**General Education Subcommittee**

P. Rosenthal reported that GES approved the student and alumni surveys.

**Curriculum Subcommittee**

K. Ryan reported that the subcommittee approved the program modification in Natural Science. More information was needed to discuss the grading system changes.

**Academic Advisement Subcommittee**

R. Shackelford reported that the subcommittee started their discussion on the Student Advisement Issues; questions will be circulated among the committee via email.

**Executive Committee**

D. Connors reported J. Rosser, University President, was a time certain guest to discuss policy modification to the *Faculty Handbook* on Department/Division Chairs and School Directors.

4. **Approval of the Agenda**

M/s/p to approve.

5. **Approval of the Minutes**

M/s/p to approve.

6. **Curricular Items**

**Actions Reported by the Executive Secretary**

M/s/p to approve.

7. **Proposal to Restructure the Charter College of Education, EPC 03-23**

The Committee discussed the document and will request the Dean of the Charter College of Education and the Chair of the School as Whole (SAW) to come in as time certain guests to discuss this proposal.

8. **Review of Program Review, EPC 03-09**

K. Ryan provided a list of department chairs that served as department chair during their departments' program review. D. Connors will attempt to contact some of the people to see if there is an interest to serve on this committee. The Provost has been notified to appoint two college associate deans.

9. **Classroom Units, Requirements and Seat Time (Responses), EPC 03-15B-F**  
Discussion tabled until next week.
10. **CSU Graduation Writing Assessment Requirement (GWAR), EPC 03-21**  
D. Connors reported on the charge from the Executive Committee. The following action was taken:  
M/s/p to request that the Director of the WPE provide a status report on items 1-8 and 10-12.
11. **Status of Comprehensive Examinations Requirement in Communicative Disorders**  
This item will be discussed next week.

## ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

### **Program Modification**

#### **BA English**

Program changes, including identifying a common core for the single subject credential option.

### **New Courses**

#### **ENGL 305 English Grammar and Usage (4)**

Analysis of English grammar; understanding the function of parts of speech as sentence and phrase components; identifying standard and non-standard usage in written expression.

Limit: 30                      Abbr.: EnglishGrammar+Usage                      Offered: FWSX

#### **ENGL 310 Genres of Writing (4)**

Methods of and practices in genres of writing taught in middle and secondary schools including creative writing, journalism, and expository writing. Field experience required.

Limit: 25                      Abbr.: GenresOfWriting                      Offered: FWSX

#### **ME 530 Near-Net-Shape Manufacturing and Surface Treatment (4)**

Prerequisite: ME 430.

Near-net-shape forging and casting of parts, powder metallurgy, metal injection molding. Sheet metal deformation, joining and fastening processes. Surface texture, treatments and coating. Engineering metrology. Friction, wear and lubrication.

Limit: 15                      Abbr.: NearNtShpeMnufact+SrfceTrtmnt                      Offered: W

#### **ME 531 Processing of and Design with Modern Engineering Materials (4)**

Prerequisite: ME 430.

Manufacturing of ceramics, glasses and composites. Design using composites. Processing of polymers semiconductors and superconductors. Rapid prototyping. Fabrication of printed wire boards. Introduction to microelectronic devices, microelectromechanical systems (MEMS) and nano-technology.

Limit: 20                      Abbr.: PrcssOf+DesgnWthModrnEngMtrials                      Offered: S

#### **ME 544 Special Graduate Topics in Mechanical Engineering (1-4)**

Prerequisites: As needed for specific topic.

Current topics of interest to graduate students in Mechanical Engineering, as announced in *Schedule of Classes*. May be repeated for credit as topic changes.

Limit: 24                      Abbr.: SpecGradTopicsInMechEngineering                      Offered: TBD

#### **MUS 121 Symphony Orchestra (1)**

Prerequisite: Instructor consent through audition.

Preparation and public performance of standard orchestral literature and contemporary orchestral works. Meets minimum of four hours weekly. May be repeated to a maximum of 12 units.

Limit: 25                      Abbr.: SymphonyOrchestra                      Offered: FWS

**MUS 122 Wind Ensemble (1)**

Prerequisite: Instructor consent through audition.

Preparation and public performance of standard ensemble literature and contemporary ensemble work. Meets minimum of four hours weekly. May be repeated to a maximum of 12 units.

Limit: 25                      Abbr.: WindEnsemble                      Offered: FWS

**MUS 126 Concert Choir (1)**

Prerequisite: Instructor consent through audition.

Preparation and public performance of standard choral literature and contemporary choral works. Meets minimum of four hours weekly. May be repeated to a maximum of 12 units.

Limit: 25                      Abbr.: ConcertChoir                      Offered: FWS

**MUS 127 Opera Workshop (1)**

Prerequisite: Instructor consent through audition.

Preparation and public performance of standard operatic literature both scenes and full production. Meets minimum of four hours weekly. May be repeated to a maximum of 12 units.

Limit: 25                      Abbr.: OperaWorkshop                      Offered: FWS

**NTRS 320 Food Chemistry (4)**

Prerequisites: NTRS 210 and CHEM 353.

This course explores structure and functional properties of food components and their chemical changes during food processing and utilization.

Limit: 20                      Abbr.: FoodChemistry                      Offered: S

**NTRS 323 Food Analysis (2)**

Prerequisites: CHEM 353 and NTRS 210.

This course explores composition and analysis of food components. Basic laboratory experiments to provide understanding of the function and interactions of chemical components in food and an introduction to instrumental analysis.

Limit: 20                      Abbr.: FoodAnalysis                      Offered: W

**NTRS 332 Food Law (3)**

Prerequisites: NTRS 210 and MICR 151.

An introduction to federal and state regulations that assure safety of food products in the market.

Limit: 40                      Abbr.: FoodLaw                      Offered: F

**NTRS 431 Quality Assurance of Food Products (4)**

Prerequisites: NTRS 210, CHEM 353 and MATH/ECON 109.

Quality assurance of food production dealing with management issues and statistical quality control

Limit: 40                      Abbr.: QualityAssuranceOfFoodProducts                      Offered: F

**NTRS 444 Food Safety Programs**

Prerequisites: NTRS 210 and MICR 151.

Overviews of food safety programs focused on HACCP and ServeSafe. It includes food manufacturing practices and prerequisite programs in the food industry and food service facilities.

Limit: 30                      Abbr.: FoodSafetyPrograms                      Offered: S

**NTRS 446 Food Product Development (4)**

Prerequisites: NTRS 210, MICR 151 and CHEM 353.

This course introduced the principles of new product development and review special market segments such as nutraceuticals, functional foods, biotechnological products and ethnic foods.

Limit: 40                      Abbr.: FoodProductDevelopment                      Offered: S

**Course Modifications****CS 440 Introduction to Operating Systems (4)**

Change prerequisites.

**ENGL 494 Literary Study and the Teaching Profession: A Capstone Course for Prospective English Teachers (4)**  
Change course title, catalog description and course content.