



EDUCATIONAL POLICY COMMITTEE

Approved by 4-19-04

MINUTES OF MEETING: April 12, 2004

PRESENT: B. Artica, D. Connors A. Gonzalez, N. Hunt, N. Koch, B. Krilowicz, S. Nickolaisen, P. Rosenthal, T. Semerjian, R. Shackelford, L. Tunstad, H. Villarreal

EXCUSED ABSENCE: C. Michel, K. Ryan

GUESTS: J. Faust, K. Subrahmanyam

1. **Announcements**

A. Gonzalez reported the following:

- The President will deliver his State of the University address at tomorrow's Senate meeting.
- V. Hunter, Associate Dean of Undergraduate Studies is on a leave of absence and J. Faust, Professor of Philosophy, is working with the Office of Undergraduate Studies to review curriculum.
- The Chancellor's Office rescinded the memo, which would not allow admission of lower-division transfer applicants and unclassified post baccalaureate applicants.
- The Provost requested the Academic Senate to consider a review of degree programs that exceed the minimum requirement of 180 units for completion of undergraduate degrees.
- The Executive Committee agreed to the creation of a Task Force to address Critical Issues Related to Academic Advisement.

2. **Intent to Raise Questions**

None.

3. **Election of Vice Chair**

L. Tunstad was elected Vice Chair.

4. **Liaison Appointments/Reports**

General Education Subcommittee

P. Rosenthal reported that GES reviewed the draft survey for current students. E. Lipton, Assistant Vice President for Academic Affairs – Planning and Resources and Dean of Educational Support Services, was a guest to discuss an on-line theme proposal.

Academic Advisement Subcommittee

R. Shackelford will serve as liaison this quarter.

Academic Information Resource Subcommittee

L. Tunstad reported that J. Woosley, University Registrar, was a time certain guest to discuss GET on-line grading. P. Quan, Vice President for Information Technology Services, was a time certain guest to discuss the campus anti-virus service.

Executive Committee

N. Koch reported that there will be a town hall meeting on April 23 to discuss the state of affairs for the CSU System.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

Approved by mail ballot.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **GE Survey, EPC 03-16**
J. Faust and K. Subrahmanyam, Chair of General Education Subcommittee, were time certain guests to discuss this item. Additional suggestions were made. K. Subrahmanyam will report back to the Committee.
9. **Review of Program Review, EPC 03-09**
The draft document was reviewed and changes were made. Review of the document will be completed at the next meeting.
10. **Classroom Units, Requirements and Seat Time (Responses), EPC 03-15B-F**
Due to lack of time this item was not discussed.
11. **ME 310, Faculty Workload Issue, EPC 03-17**
Due to lack of time this item was not discussed.
12. **Compelling Faculty to Place Their Syllabi on the WWW, EPC 03-19**
Due to lack of time this item was not discussed.
13. **Grading System and Grading Symbols, EPC 03-20**
Due to lack of time this item was not discussed.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

New Courses

JAPN 150 Contemporary Japan Through Popular Culture (4)

Prerequisite: JAPN 100A or Permission of Instructor. Study of contemporary Japan (i.e., society, cultural identity, and daily life) through examination of its popular culture, such as songs, comics, animation, and films.

Limit: 25 Abbr.: ContempJapanThroughPopCulture Offered: S

SOC 591 Sociology Methods Application (1)

Prerequisites: SOC 590, SOC 410 and SOC 490 or 491, with grades of B or better. Focused faculty and peer input on methodological issues related either to preparation for the thesis or comprehensive examination. (*May be repeated to a maximum of 2 units*); (CR/NC)

Limit: 15 Abbr.: SocioMethodsApplication Offered: FS

SOC 592 Content Analysis (1)

Prerequisite: B or better in SOC 490 or SOC 491. Focused instruction from design through analysis. Students complete individually-designed projects based on any appropriate content-analysis medium (historical or contemporary documents, speeches/narratives, arts, media, cyberspace, etc.). (ABC/NC)

Limit: 25 Abbr.: ContentAnalysis Offered: TBD

SOC 593 Teaching Sociology at the College Level (3)

Prerequisite: Advancement to Candidacy. May be taken alone or concurrently with SOC 594.

Higher educational pedagogy training in sociology instruction. Includes: standard lecture, multi-modal teaching and learning styles; syllabus design; preparing lessons, class materials, and exams; grading practices; course and student outcomes assessment. (ABC/NC).

Limit: 15 Abbr.: TeachingSociolAtTheCollegeLevel Offered: WS

SOC 594 Teaching Sociology Internship (3)

Prerequisite: Advancement to Candidacy. May be taken alone or with SOC 593. SOC 594 instructor provides pedagogical training and discussion while students intern with a mentor professor in the classroom-based internship. Mentor professors determine internship role (running discussion groups, guest lecturing). Prerequisite: Advancement to candidacy with Graduate Program GPA of 3.1 or above. Non-traditional grading system (CR/NC).

Limit: 25 Abbr.: TeachingSociologyInternship Offered: FWS

Course Modifications

MATH 395 Classroom Experiences in Teaching High School Mathematics (2)

Course description change.

ME 310 Mechanical Engineering Writing Laboratory (1)

Change course title and catalog description.

POLS 408 Political Socialization (4)

Change staffing formula and enrollment limits.

PSY 302 Inferential Statistics in Psychology (5)

Change course title, prerequisites and catalog description.

SOC 443 Diversity in Alternative Families (4)

Change course title, catalog description, course content and references.

TECH 432 Typographical Layout and Design (3)

Change catalog description, course content and references. Approved service learning course.