



EDUCATIONAL POLICY COMMITTEE

Approved 2-9-04

MINUTES OF MEETING: February 2, 2004

PRESENT: D. Connors, A. Gonzalez, N. Koch, C. Michel, R. Morales, G. Peterson, P. Rosenthal, K. Ryan, T. Semerjian, R. Shackelford, L. Tunstad, H. Villarreal

EXCUSED ABSENCE: B. Artica, C. Bodinger-DeUriarte

1. **Announcements**

1.1 N. Koch reminded the Committee that there will be a town hall meeting at the Senate tomorrow to discuss academic advisement.

1.2 A. Gonzalez reported that T. Ross, Vice President, Student Affairs, announced that there will be a change in the minimum number of units necessary to file for graduation. Effective summer 2004 students may apply for graduation when they have completed 135 units.

2. **Intent to Raise Questions**

None.

3. **Liaison Appointments/Reports**

Executive Committee

N. Koch reported that the Executive Committee had some concerns regarding EPC's discussion on the BS in Aviation Administration and the Review of Program Review.

4. **Approval of the Agenda**

M/s/p to approve.

5. **Approval of the Minutes**

M/s/p to approve.

6. **Curricular Items**

6.1 **Actions Reported by the Executive Secretary**

None.

6.2 **BS Aviation Administration, EPC 03-14**

Discussion continued on this item. The Department of Technology submitted additional documents for the committee to review. The following action was taken:

M/s/p to approve the new degree in Aviation Administration with 1) a change in the wording under the section: Options, Concentrations or Special Emphasis to read: "Select two courses from one of the following categories..." and eliminate any references to focus or foci and, 2) the change in courses for the Criminal Justice electives.

6.3 **Criteria for Upper Division Writing Requirement, EPC 03-13**

The Committee continued the review of the criteria. The following action was taken:

M/s/p to refer ME 310 along with the Criteria for Upper Division Writing Requirement to the Curriculum Subcommittee for review.

In addition to the review of this course in relation to the criteria, EPC would like feedback from the Curriculum Subcommittee as to the appropriateness of this course being 1 unit, students having to attend for 3 hours and the faculty only getting 2 hours credit.

7. **Review of Program Review, EPC 03-09**

Discussion continued on this item and the following action was taken:

M/s/p to form an ad hoc committee, with a minimum of three people to develop a charge for the committee that will undertake this assignment.

K. Ryan, P. Rosenthal and H. Villarreal will work on this assignment.