



EDUCATIONAL POLICY COMMITTEE

Approved 11-24-03

MINUTES OF MEETING: November 17, 2003

PRESENT: B. Artica, C. Bodinger-DeUriarte, D. Connors, N. Koch, B. Krilowicz, C. Michel, K. Ryan,
T. Semerjian, L. Tunstad, H. Villarreal
EXCUSED ABSENCE: A. Gonzalez, A. Huarng, R. Morales, R. Shackelford
GUESTS: V. Hunter, E. Lipton

1. **Announcements**

D. Connors announced he would not be able to attend the next meeting. C. Bodinger-DeUriarte will chair the meeting.

2. **Intent to Raise Questions**

2.1 B. Krilowicz raised the following question to the Office of Undergraduate Studies:

Are any Intro to Higher Education courses (UNIV 101) offered in the evening?

2.2 N. Koch raised the following question to the Office of Undergraduate Studies:

Are all UNIV 301 courses offered on-line?

3. **Liaison Reports**

Executive Committee

N. Koch reported that the Executive Committee discussed the possibility of a Town Hall meeting with faculty. The Committee has asked K. Beeler, Assistant Vice President, Student Affairs/Enrollment Management, to present the latest findings of the NSSE survey. A Faculty Retreat for Fall 2004 was discussed.

4. **Approval of the Agenda**

M/s/p to approve.

5. **Approval of the Minutes**

M/s/p to approve as corrected.

6. **Curricular Items**

6.1 Actions Reported by the Executive Secretary

None.

6.2 MS Nursing, EPC 03-07

Dr. Maki, Acting Dean of the College of Health and Human Services, has asked the committee to postpone taking action on this item.

7. **Upper Division GE Theme Report, EPC 03-01**

Discussion continued on this item and with information from Dr. Hunter, Associate Dean of Undergraduate Studies, on the timeline for the GE Self-Study, EPC revised the previous motion. The following action was taken:

M/s/p to ask that GES accept new courses for consideration in the existing themes to be submitted in Spring 2005 for review by GES in Fall 2005.

E. Lipton, Assistant Vice President for Academic Affairs– Planning and Resources and Dean of Educational Support Services, was a time certain guest to discuss the Request for Proposal (RFP) to develop on-line courses for the existing themes. The anticipated timeline will be that the RFP will be distributed in Winter 2004 for review in Spring 2004.

8. **Academic Technology Issues and Mode of Instruction, CSU Long Beach, EPC 03-02**

Discussion continued on this item. The following action was taken:

M/s/p to send this document to the Curriculum Subcommittee and the Academic Information Resource Subcommittee for consultation. EPC would like a response back by the end of Spring 2004.

EPC will convey to the subcommittees that CSULA's Guidelines for Technologically Mediated Courses is up for review. EPC would like to present a more comprehensive and updated document and would like the subcommittees to use the Long Beach document as a model.

M/s/p to request the Curriculum Subcommittee and the Academic Information Resource Subcommittee to form an ad hoc committee to gather information pertinent to technology mediated courses.

EPC would like information compiled such as current course offerings using TMI, percentage of each course that uses TMI and how well it seems to be working, type of technology, enrollments, number of courses, student satisfaction, and student accessibility to technology.

9. **Policy Modification: Admission of Foreign (VISA) Students, EPC 02-18**
Not discussed due to lack of time.