

E. F. Anderson, C. Bartell, G. T. Haight, P. Hechler, M. Maki, J. Milan, C. Selkin, F. Warneke
G. Zhao

ABSENT

L. Chao, D. Davis, S. Herrera, N. Koch, K. Ryan

EXCUSED ABSENCE

J. T. Anagnoson convened the meeting at 1:36 p.m.

ANNOUNCEMENTS

1. 1.1 The Chair's Announcements:

1.1.1 I am very pleased to announce that at the May 18th meeting of the Board of Trustees' when the four faculty members receiving this year's Wang Family Excellence Awards are named two of the recipients will be faculty members from our campus: Stanley Burstein, Department of History, will receive the award in the area of Social and Behavioral Sciences and Public Services and Martin Brodwin, Division of Administration and Counseling, will receive the award in the area of Education and Professional and Applied Sciences. We believe this is the first year one campus has had two faculty winners of the Wang award.

1.1.2 The next meeting of the Academic Senate, April 13, the President will present the State of the University Address. This is a dedicated meeting, there will be no other business. At the Senate meeting on May 4, we will have as our guest Judith Hamera, who will present a lecture as this year's President's Distinguished Professor.

1.1.3 Following is the response from the Vice President for Student Affairs to a question raised at the Senate meeting on February 10:

"This memorandum is in response to the question raised by Senator Hunt regarding '...the status of the evaluation of transfer work.'

"For spring, summer and fall 2003 quarters the Admission Office admitted a total of 16,000 students, of which approximately 7,000 were transfer students. Of the 7,000 admitted transfer students, 4,422 enrolled. Of the 4,422 enrolled students, to date over 3,200 have had transfer credit evaluations completed by staff in the Admissions Office.

"The Admissions Office completes transfer credit evaluations and mails them to enrolled students, or to those students indicating they will attend Orientation. If a faculty member has a particular student who has not received their transfer credit evaluation, they may call the Admission Evaluator Hot Line on x3-5176, leave the name, SID and CIN of the student and an evaluator will respond to their call within 24 hours.

"It should be noted that the majority of community colleges that our students attend actually do indicate 'General Education Certification' at the end of their transcripts, in addition to indicating which blocks are certified. For those students who attended a California community college and are awaiting transcript evaluation and for whom this information is not available on the transcript, the student may be referred to the ASSIST website at www.assist.org and check the 'General Education Requirements' to see those courses that are used for certification.

"As a result of a work flow analysis, the Director of Admissions has instituted a plan to expedite the evaluation process. This process will benefit even more with the complete cutover of Student Administration in the coming months.

"Thank you."

ANNOUNCEMENTS (Continued)

1.1.4 Following is the response from the Vice President for Student Affairs to another question raised at the Senate meeting on February 10:

“This memorandum is in response to the question raised by Senator Zepeda requesting ‘...a status report on admissions applications, rejections, letters sent and how we are going to contact the students who got the wrong letters...’

“It is important to note that all admissions decisions are made using self-reported data that is submitted on the applications by prospective students. Students are ‘provisionally admitted’ based on their self reported information. Final decisions regarding admission are not made until the admissions office receives the final official transcript of students from their respective high schools or colleges.

“To date the Admissions Office has sent acknowledgement and or admission decision letters to over 10,000 students who applied for the fall 2004 quarter. Over 4,500 letters of admission were mailed to students. Approximately 4,000 letters denying admission were sent indicating that based on the information that the student self reported on their application, they didn’t meet the minimum eligibility requirements for admission.

“A review of the application process indicated that some students may have received admission denial notices in error. As a result of this process, the Vice President for Student Affairs sent a letter to all high school counselors indicating that some of their students may have received denial notices and that, if the counselor or student believed they received the notice in error, to contact the University. A special phone number was provided in the letter for that purpose.

“The Director of Admissions and her staff are reviewing the status of all applicants who were denied admission to ensure that their status is correct. To date approximately 300 students have had their admission decision changed from denied to admit. Letters of admission have been mailed to these students. To ensure that this type of error does not happen in the future, the Director has instituted a second-level review of all applications before a final admission’s decision is rendered.

“Thank you.”

1.1.5 Enhanced E-mail Protection Service -During spring quarter 2004, ITS plans to implement an enhanced e-mail protection service for students, faculty, and staff that will offer:

An additional layer of spam and virus protection for the campus
Some degree of control for users over the way spam is handled in their mailboxes
A user option to “opt in” or “opt out” of the spam filtering service

This service will provide another layer of virus/spam protection to the campus’s existing services. ITS will be conducting focus groups (including hands-on demonstration) to elicit feedback from faculty.

The faculty focus groups will be held:
Tuesday, April 20 – 9:30 a.m. to 11:30 a.m.
Wednesday, April 21 – 1:30 p.m. to 3:30 p.m.

To participate, contact Carol Melton at ext. 3-2770 or cmelton@calstatela.edu. Space is limited, so respond quickly if you’re interested in providing feedback on this service.

When the new service is ready to be implemented, the campus will be notified via campus-wide e-mail and web announcements. In addition, self-paced training will be available on the web, and help for configuring the new service will be provided

by the ITS Help Desk, extension 3-6170.

1.2 The Vice Chair's Announcements:

The Nominations Committee has nominated the following faculty members to serve as alternates for the Spring Quarter, 2004 on the Institutional Animal Care and Use Committee: Stephanie Nelson (Technology) as an alternate for Edith Porter and Jianyu (Jane) Dong (Electrical and Computer Engineering) as an alternate for Gregory Andranovich. The President approved the appointments on March 19, 2004.

ANNOUNCEMENTS (Continued)

2. Senator Zepeda announced her intent to raise the following question of the Vice President for Student Affairs:

INTENT TO RAISE QUESTIONS

Why wasn't the notice that names on the grade rosters were not in alphabetical order sent out with the grade rosters? (only last names were alphabetized then the students were listed by order of CIN).

What is the possible magnitude of grading errors? Faculty may have assumed that the standard alphabetical process was used so unless they check each name and CIN may have made errors.

3. It was m/s/p (Garcia) to approve the minutes of the meeting of March 9, 2004 (ASM 03-10).

APPROVAL OF THE MINUTES

4. 4.1 It was m/s/ (Garcia) to approve the agenda.

APPROVAL OF THE AGENDA

4.2 It was m/s/p (Taiz) to add to the agenda as a first-reading item the "CSULA Academic Senate Resolution in Support of the Coalition to Save the CSU."

4.3 The agenda was approved as amended.

5. 5.1 Christine Gladish, Teresa Omidsalar, and Carolyn McIntosh were nominated.

NOMINATIONS COMMITTEE:
NOMINATIONS FOR ONE
POSITION, TERM ENDING 2005

5.2 It was m/s/p (Hunt) to close nominations.

6. D. Cardoza, Dean of the College of Natural and Social Sciences, presented a report on "Strategic Enrollment Management: New Vision, New Cohorts?" A question and answer period followed.

"STRATEGICA ENROLLMENT
MANAGEMENT: NEW VISION,
NEW COHORTS?"
*Presented by Desdemona Cardoza,
Dean, College of Natural and
Social Sciences*

7. It was agreed by consensus to postpone the presentation to the meeting on April 19.

"SAVE THE CSU COALITION"

8. It was m/s/ (Taiz) to approve the resolution.

CSULA ACADEMIC SENATE
RESOLUTION IN SUPPORT OF
THE COALITION TO SAVE THE
CSU *First-Reading*

9. It was m/s/p (Hunt) to adjourn at 3:10 p.m.

ADJOURNMENT