

E. F. Anderson, C. Bartell, M. Diaz, S. Nickoliasen, C. Selkin

ABSENT

P. Hechler, K. Ryan, W. Taylor

EXCUSED ABSENCE

J. T. Anagnoson convened the meeting at 1:36 p.m.

ANNOUNCEMENTS

1. The Chair's Announcements:

- 1.1 At next week's Senate meeting, Robert Cherny, Chair of the CSU Academic Senate, and Kathleen Kaiser, CSU Trustee, will address the Senate on "The State of the CSU in 2004" followed by a question and answer period. The entire campus community is invited, so please encourage your colleagues to attend, and please come with your questions on the different issues that we face.
- 1.2 Three weeks from today, on February 3rd, the Senate will sponsor an Academic Advisement Forum for Senators and faculty. Val Kehm, Acting Director of the Academic Advisement Center, will speak briefly on advising issues and her philosophy of advisement, as will Ruben Quintero, Professor of English and Athletics Academic Advisor. These will be about 5 minutes each. At that point, those speakers will be joined by Dean of Undergraduate Studies Alfredo Gonzalez, myself as moderator, and those members of the Academic Advisement Subcommittee who can be present and we will hopefully have a productive debate around some of the issues that face us in doing academic advisement on this campus. I invite you all to be present and to invite others to come. That will be on February 3rd, during the Senate meeting, 1:30 to 3:00 p.m., in this room.
- 1.3 On December 18, 2003, President Rosser approved the Senate's recommendation to delete the policies on Certification of Committee Membership and Record of Attendance at Committee Meetings, Faculty Handbook, Chapter II, effective Winter Quarter, 2004. The on-line Faculty Handbook has been updated to reflect these changes.
- 1.4 As a result of the university-wide election held at the end of the Fall Quarter, the following faculty members have been elected to serve on the University Sabbatical Leave Committee: Arts and Letters: Caroline McManus; Business and Economics: Maria Boss; DALSA: Kenneth Ryan; Education: Margaret Garcia; Engineering, Computer Science, and Technology: Keith Mew; Health and Human Services: Joanne Altschuler; and Natural and Social Sciences: Larry Hong.
- 1.5 We have received a response from Provost Lujan and Vice President Garcia to the question raised about University Registration Fees: It reads:

The following question was raised by Senator Forde at the November 11, 2003 Academic Senate meeting:

The students who enrolled in Summer 2003 through Open University paid their registration fees by the third week of summer quarter. A portion of these fees is returned to the Colleges. The amounts for Summer were not reported to the Colleges until November 7. Why did it take four months to report these fee amounts?

Response:
Due to unforeseen problems during the implementation of SIS Plus to PeopleSoft Student Administration, the fees that were paid, could not be applied to the payment schedule. The problems have been corrected and there should be no similar problems in the future.
- 1.6 Since we have had several requests about the University budget, I am pleased to announce that the 2003-2004 Resource Allocation Plan is out. The Senate has received one copy, which will be available in the Senate Office in about a week.

ANNOUNCEMENTS (Continued)

1.7 Following today's meeting, members of the Executive Committee are requested to meet for a few minutes at the front of the room.

INTENT TO RAISE QUESTIONS

2. None.

APPROVAL OF THE MINUTES

3. 3.1 It was m/s/ (Garcia) to approve the minutes of the meeting of December 3, 2003 (ASM 03-5)

3.2 Senator Garcia indicated that in item 1.2 the first letter in the word "quarter" should be capitalized.

3.3 The Chair reported that the word "Provost" should be changed to "President" item 7.

3.4 The minutes were approved as corrected.

APPROVAL OF THE AGENDA

4. It was m/s/p (Cleman) to approve the agenda.

REPORT OF THE STATEWIDE
SENATE MEETING: NOVEMBER 13-14,
2004 – QUESTIONS AND ANSWERS

5. No questions were raised.

AD HOC ADVISORY SELECTION
COMMITTEE FOR THE DEAN OF
EXTENDED EDUCATION – ELECTION
OF FOUR FACULTY MEMBERS

6. The election was held.

APPORTIONMENT OF SENATORS FOR
2004-2005 (03-8, -8.1)
First-Reading

7. 7.1 It was m/s/ (Cleman) to approve the Apportionment of Senators for 2004-2005, document 03-8.

7.2 It was m/s/p (Cleman) to move into a quasi committee of the whole.

7.3 It was m/s/p (Cates) to return to regular session.

7.4 It was m/s/p (Chin) to waive the first-reading rule and make document 03-8 a second-reading item.

7.5 It was m/s/p (Hunt) to resolve the issue of the 35th seat on the Senate, changing the number of Senators being assigned to either the College of Business and Economics or the College of Health and Human Services, by the toss of a coin. (Senators Akis, Bhaumik, Fabris and Jones abstained.)

7.6 The coin toss took place and the College of Health and Human Services was assigned an additional seat on the 2004-2005 Senate.

7.7 The Apportionment of Senators for 2004-2005 was APPROVED as amended (03-8). Copies of the document are available in the Senate Office.

ADJOURNMENT

8. It was m/s/p (Hunt) to adjourn at 2:40 p.m.