

C. Bartell, J. Ellwanger, C. Gutierrez, G. T. Haight, P. Hechler, K. Hsu, M. Maki, C. Selkin,  
K. Tsai, K. Wasley

ABSENT

G. Angelo, D. Cardoza, S. Herrera

EXCUSED ABSENCE

J. T. Anagnoson convened the meeting at 1:35 p.m.

1. The Chair's Announcements:

ANNOUNCEMENTS

- 1.1 Following is the response from President Rosser and Provost Lujan to the Executive Committee's memorandum on appointing academic affairs administrators without a Search:

"It is important to note at the outset that we remain committed to shared governance and to the normal operation of the University in compliance with policies and procedures approved by the President. It is also important to note that we did discuss with you the possibility of this appointment and subsequently the appointment itself. While respecting your thoughtful disposition regarding the appointee and University policy and procedures, we explained that extraordinary budget and personnel circumstances resulted in our judgment that this appointment is in the best interests of the University.

"The decision enabled the streamlining of administrative responsibilities through the elimination of two senior-level management positions and the consolidation of the associated responsibilities within two existing senior-level management positions, with a significant reduction in administrative costs. We hope that you can appreciate that we were faced with a unique situation that required other than a normal response. Therefore, we view this situation as a unique and necessary departure from business as usual and want to assure you that we remain committed, as state previously, to shared governance and compliance with University policy and procedures.

"We will strive to ensure that this does not happen again on our watch."

- 1.2 The following faculty members have accepted nomination by the Nominations Committee to the slate of candidates for election to the University Sabbatical Leave Committee.

**Arts and Letters**

Mohammad Auwal (Communication Studies)  
Caroline McManus (English)  
Sachiko Matsunaga (Modern Langs. & Lits.)  
Qingyun Wu (Modern Langs. & Lits.)

**Education**

Sherwood Best (Special Educ.)  
Margaret Garcia (Adm. & Couns.)

**Business and Economics**

Mohammad Ala (Management)  
Maria Boss (Finance & Law)  
Cheryl Cruz (Accounting)  
Laura Whitcomb (Management)

**Engineering, Computer Science,  
and Technology**

Neda Fabris (Mechanical Eng.)  
Keith Mew (Technology)  
Mark Tufenkjian (Civil Eng.)

**Division of Administration, Library,  
and Student Affairs**

Carolyn McIntosh (Library)  
Teresa Omidsalar (Library)  
Kenneth Ryan (Library)  
Alan Stein (Library)

**Health and Human Services**

Pauline Agbayani-Siewert (Soc. Work)  
Joanne Altschuler (Social Work)  
Rita Ledesma (Social Work)

**Natural and Social Sciences**

Silvia Heubach (Mathematics)  
Lawrence Hong (Sociology)  
Margaret Jefferson (Biol. Sciences)

The petition notice for additional nominations has been distributed and is due to the

ANNOUNCEMENTS (Continued)

Senate Office by noon on Friday, November 14, 2003. The universitywide election will begin at 10:00 a.m. on Thursday, November 20<sup>th</sup> and will continue until 12:00 p.m. on Friday, December 5<sup>th</sup>.

- 1.3 Beverly Krilowicz (Biological Sciences) has been elected by the Academic Senate to serve on the Ad Hoc Advisory Selection Committee for the Dean of the College of Health and Human Services. The members elected by the College include Theodore Bell (Communication Disorders), Patricia Chin (Nursing), and Samuel Landsberger (Kinesiology and Nutritional Sciences). The administrator serving on the committee is Alfredo Gonzalez, Dean of Undergraduate Studies.
- 1.4 On November 3, 2003, President Rosser approved the recommendation of the Nominations Committee to appoint Ray de Leon (Kinesiology and Nutritional Science) to serve on the Institutional Animal Care and Use Committee for a term ending 2006 and Paula Arvedson (Curriculum and Instruction) to serve as an alternate for the Fall quarter.
- 1.5 The annual call for nominations for the Wang Family Excellence Award has been announced. Each campus has an opportunity to nominate four faculty members who will then be eligible to be honored and awarded \$20,000. The purpose of the award is to recognize and celebrate those faculty who, through extraordinary commitment and dedication, have distinguished themselves by exemplary contributions and achievement in their academic discipline. Nominations will be accepted from alumni, students, faculty, administrators and staff members and self-nominations will also be accepted. The on-campus deadline is November 24, 2003.
- 1.6 On August 10, 2003, President Rosser approved the Senate's proposed policy on Probation and Disqualification for Undergraduate Students and Probation and Disqualification for Graduate Students, Faculty Handbook, Chapter V, effective Fall 2003.
- 1.7 The following is in response to the question raised by Senator Faust last week regarding the change in the designation for the School of Criminal Justice and Criminalistics. On August 27, 2002, the Academic Senate approved a policy on The Formation of Schools which was approved by the President on November 13, 2002. The policy includes criteria for the designation of a school and the procedures to be followed. The proposal to create a School of Criminal Justice and Criminalistics went through the process without any objections being raised and as announced last week was approved by the President on June 12, 2003.
- 1.8 I have received a copy of a memo from Beverly Young, the Assistant Vice Chancellor of the CSU for Teacher Education and Public School Programs, on the subject of the "Changing Requirements in Subject Matter Programs in Multiple and Single Subject Areas." If you would like a copy, please place your name on the notepad being circulated, and we will send it to you. We didn't want to duplicate it for everyone, but we wanted to be sure those who were interested received a copy.
- 1.9 We have received a copy of a memo to the CSU Presidents from Jackie McClain, the Vice Chancellor for Human Resources. The subject is the same subject as the table we distributed with this week's Senate package, the SB 41 and SB 1467 overview. The memo is in question and answer format and modifies the previous memo issued last June to include the SB 41 exceptions for teaching faculty. If you would like a copy, again, please place your name on the notepad.

INTENT TO RAISE QUESTIONS

- 2.2.1 Senator Forde announced his intent to raise the following question of the Provost and Vice President for Academic Affairs and the Vice President for Student Affairs:

Some students and academic departments are reporting numerous problems with the new GET class registration system. This system was designed and implemented without any input or consultation with end-users, the students and the academic departments. Other CSU campuses are now implementing a new system where faculty file all student grades by computer. Is there a plan on this campus to eventually have faculty report grades by computer? Will the faculty have some input into the design and implementation of this system?

INTENT TO RAISE QUESTIONS  
(Continued)

- 2.2 Senator Forde announced his intent to raise the following question of the Provost and Vice President for Student Affairs and the Vice President for Administration and Chief Financial Officer:

The students who enrolled in Summer 2003 through Open University paid their registration fees by the third week of summer quarter. A portion of these fees is returned to the Colleges. The amounts for Summer were not reported to the Colleges until November 7. Why did it take four months to report these fee amounts?

3. It was m/s/p (Garcia) to approve the minutes of the meeting of November 4, 2003 (ASM 03-2).
4. It was m/s/p (Mijic) to approve the agenda.
5. The recommendation was APPROVED. Copies of the document are available in the Senate Office.
6. The recommendation was APPROVED. Copies of the document are available in the Senate Office.
7. The resolution was APPROVED UNANIMOUSLY. Copies of the document are available in the Senate Office.
8. 8.1 It was m/s/p (Cates) to amend document 03-4 by deleting the words the viability of in the second Whereas clause.
- 8.2 It was m/s/p (Dewey) to amend document 03-4 by adding the following as the final Whereas clause:
- WHEREAS, THIS SUPPLEMENTAL REPORT LANGUAGE REPRESENTS A JOINT RECOMMENDATION OF THE CALIFORNIA STATE UNIVERSITY AND THE CALIFORNIA FACULTY ASSOCIATION, THEREFORE BE IT
- 8.3 It was m/s/ (Zepeda) to amend document 03-4 add the following as the third Whereas clause:

APPROVAL OF THE MINUTES

APPROVAL OF THE AGENDA

PROPOSED POLICY DELETION:  
CERTIFICATION OF COMMITTEE MEMBERSHIP, FACULTY HANDBOOK, CHAPTER II  
(03-1) *Second-Reading*  
*Forwarded to the President*

PROPOSED POLICY DELETION:  
RECORD OF ATTENDANCE AT COMMITTEE MEETINGS, FACULTY HANDBOOK, CHAPTER II (03-2) *Second-Reading*  
*Forwarded to the President*

RESOLUTION IN SUPPORT OF THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2004  
(03-3) *Second-Reading*  
*Forwarded to the President*

RESOLUTION IN SUPPORT OF THE SUPPLEMENTAL REPORT LANGUAGE (03-4)  
*Second-Reading*

RESOLUTION IN SUPORT OF  
THE SUPPLEMENTAL REPORT  
LANGUAGE (Continued)

ACADEMIC SENATE ENDORSEMENT  
OF THE EXECUTIVE COMMITTEE'S  
MEMORANDUM REGARDING  
APPOINTING ACADEMIC ADMINI-  
STRATORS WITHOUT A SEARCH  
(Second-Reading)

ACADEMIC SENATE PROTEST  
AGAINST UNILATERAL  
ADMINISTRATIVE DECISIONS

ADJOURNMENT

WHEREAS, THE CUTS JEOPARDIZE TIMELY ADVISEMENT AND  
RATE TO GRADUATION FOR MANY STUDENTS, AND

- 8.4 Senator Hunt suggested that the Zepeda amendment be added as the fourth Whereas clause.
- 8.5 It was agreed by consensus to accept Senator Hunt's suggestion as a friendly amendment.
- 8.6 The motion was approved.
- 8.7 The resolution was APPROVED as amended (03-4). Copies of the document are available in the Senate Office.
9. 9.1 It was m/s/ (Taiz) to amend the motion on the floor to "Academic Senate Protest Against Unilateral Administrative Decisions" - as follows:
- The Academic Senate wishes to strongly protest the recent unilateral administrative decision to appoint a Vice President of Academic Affairs **without a search and without faculty consultation.**
- We protest this action because it is a violation of the whole notion of shared governance and is offensive to all faculty who take it seriously. The administration has, by a stroke of the pen, shown disdain for policies contained in the Faculty Handbook that require consultation with the faculty through the mechanism of an ad hoc committee. It sends the message that those policies are meaningless and can be violated at anytime by the administration, without penalty.
- We are not consoled by recent assurances that our campus leadership will "strive to ensure" against such actions in the future. In fact, the real remedy for this offense should be rescission of the appointment and the undertaking of the appropriate search process to fill the position. While we are not calling for that action, we urge the administration to unequivocally commit to abiding by the appropriate policies outlined in the Faculty Handbook.
- Because of the nature of this policy breach, the Senate feels that the entire faculty community should be informed. To that end, this motion should be distributed to all faculty on campus.
- 9.2 The Parliamentarian advised the body that the motion was a substitute, not an amendment.
- 9.3 The motion to substitute failed.
- 9.4 It was m/s/p (Cleman) to amend the motion by deleting the word endorse and inserting the word SUPPORT.
- 9.5 The motion was APPROVED as amended. (Senators Davis and Milan abstained.)
- 9.6 It was m/s/p (Taiz) to add "Academic Senate Protest Against Unilateral Administrative Decisions" to the agenda as a first-reading item as item 10.
10. It was m/s/ (Taiz) to approve the motion "Academic Senate Protest Against Unilateral Administrative Decisions."
11. It was m/s/p (Taylor) to adjourn.