



# Public Safety Front Desk

Report of Lost Item (323)343-3700

Please complete form and be as detailed as possible. Your request will be cross-referenced with items submitted to Lost & Found for possible matches. Should there be a possible match, lost and found will contact you for in person verification. Being contacted for verification does not constitute that an item is in our definite possession. Lost & Found is not responsible for items left past 90 days.

**Do not** submit any sensitive information such as Social Security Numbers, Credit Card Numbers, etc.

<b>Item Lost:</b>		<b>Date Lost:</b>	<b>Today's Date:</b>
<b>Brand:</b>	<b>Color(s):</b>	<b>Location on Campus where it may have been Lost:</b>	
<b>Detailed Description:</b>			
<b>Contact Information</b>			
<b>Name:</b>		<b>CIN:</b>	<b>Phone Number:</b>
<b>Email:</b>			
<b>Address:</b>			
<b>City:</b>		<b>State:</b>	<b>Zip</b>