

CHARTER COLLEGE OF EDUCATION
DIVISION OF APPLIED AND ADVANCED STUDIES IN EDUCATION
MA TESOL PROGRAM

**PETITION TO WAIVE
TESL 5680, PRACTICUM IN ENGLISH AS A SECOND LANGUAGE**

DIRECTIONS: PLEASE COMPLETE AND SUBMIT WITH ALL REQUIRED DOCUMENTATION.

DEADLINE: DUE BY THE 7TH WEEK OF THE PRECEEDING SEMESTER.

Name _____ CIN _____

Address _____
Street City Zip Code

Phone Number: Home _____ Work _____

Email: _____ Date: _____

You must **attach all required documentation** in order for your petition to be reviewed.

- ___ 1. A letter on school stationary signed by an appropriate school official.
The letter must state the following:
- Verification of a minimum of three (3) years of full-time ESL/EFL teaching with a beginning and ending dates.
 - Description of the proficiency and age level(s) taught.
 - Statement that this was a full-time ESL/EFL teaching assignment in which you were in charge of the class, and
 - A clear, definitive statement about the quality of the teaching.
- ___ 2. Copy of your transcript showing a minimum grade of "A-" in TESL 562 or 5620, Methods for Teaching Second Languages **or** letter from the instructor of TESL 562 or 5620 supporting your request for waiver.
- ___ 3. Copy of your transcript showing a minimum grade of "A-" in TESL 564 or 5640, Teaching English for Academic Purposes **or** letter from the instructor of TESL 564 or 5640 supporting your request for waiver.
- ___ 4. Course Substitution form (NOTE: If your waiver is approved, no units will be credited toward the MA degree. Attach and submit a course substitution with the petition to add appropriate units to your plan.)

C O M M I T T E E A C T I O N

Grant: _____ Date: _____

Deny: _____ Date: _____

No Action: _____ Date _____