

**AGREEMENT FOR DIRECTED STUDY**  
**College of Natural and Social Sciences**  
**California State University, Los Angeles**

**4990 Undergraduate Directed Study**

**GENERAL INFORMATION**

Undergraduate directed study allows a student to investigate areas of study unavailable through the regular offerings of the department. Under the direct supervision of an instructor, students select a specific field for study, receive regular guidance through weekly conferences, and complete a project (always to include appropriate written work with documentation).

**PREREQUISITES**

Consent of an instructor to act as sponsor. Project selected in conference with sponsor before registration; progress meetings held regularly, and a final report submitted. May be repeated for credit.

**PROCEDURES**

- Students may register for 1-3 units of credit provided that they:
  - secure the approval of the department chair;
  - secure permission from the supervising instructor;
  - do not do work that duplicates earlier course work.
  
- Students must complete this agreement and submit it (including the required syllabus/description of approved study) to the department office for approval by the department chair.

**OBJECTIVES**

1. Exhibit progress toward mastery of the techniques and methods of scholarship expected in research and communication. Demonstrate an understanding of the position of that research in current scholarship.
2. Adequately meet the criteria listed below.

**ACTIVITIES**

1. Develop a topic of research that is significantly creative and original with the supervising instructor.
2. Establish a work plan and time table for achieving project objectives with the supervising instructor.
3. Meet weekly with your supervising instructor.
4. Submit the final project. Due no later than the last week of instruction of the semester in which the class is taken.

**EVALUATION**

1. Student meets with sponsoring faculty member at regular intervals.
2. Student fulfills work plan developed with sponsoring faculty member.
3. Written work evaluated by standards of content, form, and style.

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Date: \_\_\_\_\_ Study planned for (semester/year): \_\_\_\_\_

Department: \_\_\_\_\_

Student Name: \_\_\_\_\_ CIN: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Title of Study: \_\_\_\_\_

\_\_\_\_\_

Number of units taken (1-3): \_\_\_\_\_

Program requirement this study will satisfy, if any: \_\_\_\_\_

Previous 4990 or 499 undergraduate directed study courses completed (list term, year, topic, number of units, and sponsoring faculty member):

\_\_\_\_\_

\_\_\_\_\_

In consultation with your faculty advisor, develop a detailed description of the proposed study and attach it to this sheet. This serves as the syllabus for your course and should include a detailed schedule of the work you plan to complete. The amount of work completed must be commensurate with that required in regularly scheduled courses taken for an equal number of units.

Include a paragraph-long description of the objectives, content, and methodology of the study; titles, authors, and pages of text to be read; the type of assignments to be submitted; the number of pages required for each assignment submitted; and a schedule for student-faculty meetings.

Student Signature: \_\_\_\_\_

Instructor Name: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ email: \_\_\_\_\_

Department Chairperson approval: \_\_\_\_\_