

O. Bernal, C. Ney, D. Peterson, M. Shim, R. Vogel

ABSENT

J. Dennis, S. Meyer

EXCUSED ABSENCE

Chair Bettcher convened the (Zoom) meeting at 1:46 p.m.

1. 1.1 Chair Bettcher announced: The following faculty have been elected to serve on the Ad Hoc Advisory Committee for the AVP of Faculty Affairs: Anthony Hernandez, Applied & Advanced Studies in Education, CCOE; Molly Talcott, Sociology, NSS; Andre Avramchuk, Management, B&E; and Beth Baker, Anthropology, NSS. Congratulations and thank you for your service.
- 1.2 Senator Rodriguez announced: The Library is launching a collaboration with ORSCA (Office of Research, Scholarship and Creative Activities) this semester. It's a new institute we're calling Institute for Research & Information Studies (IRIS) and an announcement should be going out about this from the provost if it hasn't already. It's an opportunity for faculty to get additional support in the areas of scholarship and research. We will be offering several self-paced Canvas workshops this semester and the website will list dates of not just the information for the workshops but also for three one-hour webinars. The first webinar, which is scheduled for this Thursday, October 15, is Pedagogical Approaches to Information Literacy and there's two others later this month.
- 1.3 Senator Rodriguez announced: For the last several years, the Library has been participating in the Open Access week. This year's theme is "Open Educational Resources for Teaching, Learning, and Student Success". We have an online mini-conference scheduled for Friday, October 23, 10:00 a.m. – 12:00 p.m. We will have faculty talking about their experiences with open education resources and introducing a new tool that faculty can embed or include open educational resources in Canvas courses. Additionally there will be some updates from the Chancellor's Office about what they're doing to support faculty and the use of open educational resources. All of you are encouraged to participate.
- 1.4 Senator Talcott announced: Just a reminder, all faculty should have received an email from Jackie Teppen, that tomorrow, Wednesday, October 14, from noon to 2:00 p.m., we will be having our CFA town hall. All members are welcome. You can contact me if you need the Zoom link and want to attend. There's lots to discuss including several campaigns, a chapter grievance, spring organizing agenda – and we want as many folks to be there so we can raise our voices in the collective struggle and defend our faculty rights.
2. 2.1 Chair Bettcher responded to a concern raised by Senator Seals from the meeting of October 6, 2020 (ASM 20-5).
- 2.2 There were no concerns from the floor.
3. 3.1 Chair Bettcher provided the following response from VP Chavez to Senator Krug's intent to raise question from the meeting of September 22, 2020 (ASM 20-3):
  - A) State agencies, such as the California State University, are not governed by the California Labor Code section mentioned. Instead, CSU, including the Cal State Los Angeles campus, is subject to only the federal standard for reimbursing employees. The difference is significant in that federal law only requires reimbursement above and beyond what the employee would otherwise have spent on expenses that are primarily for the benefit of the CSU.

ANNOUNCEMENTS

CONCERNS FROM THE FLOOR

INTENT TO RAISE QUESTIONS

INTENT TO RAISE  
QUESTIONS (continued)

- B) At this point we have not developed a specific procedure for requesting reimbursement for those incremental costs associated with COVID 19. For those employees needing equipment to use/take home they will need to complete a virtual ergonomic assessment with Environment Health and Safety and then work with their own departments to determine what equipment is available on campus that can be brought home. Any additional items that may need to be purchased will need to be approved by the college fiscal officer before any equipment or supplies are purchased.
- 3.2 Chair Bettcher provided the following response from VP Chavez to Senator Laouyene's intent to raise question (question 2) from the meeting of September 22, 2020 (ASM 20-3):  
Currently mail is being delivered to the Administration building and to other departments on campus that have made arrangements with mail services for delivery. Those employees that are working on campus may pick up any departmental mail from the distribution center located in the Corporate Yard. Finally, each college has a process by which the staff collect and distribute faculty mail. Faculty can contact their chair or Resource Manager with questions.
- 3.3 Chair Bettcher provided the following response from VP Chavez to Senator Fernando's intent to raise question from the meeting of September 29, 2020 (ASM 20-4):  
To date, the only funding that has been drawn down and used is the student portion that was provided by the CARES Act. An accounting of how those funds were disbursed can be on our CARES Program website.  
We are continuing our work to identify potential funding sources for various expenses related to COVID-19, including trying to persuade FEMA to underwrite a portion of the additional expenses related to the pandemic. In addition, we are also dealing with the \$12.4 million permanent budget cut for the current 20/21 fiscal year. These cuts will be managed through a combination of reserves, cutting expenses, and CARES ACT funding, which has stipulations on how it can be spent. The campus has until March 2021 to draw all the CARES funding down from the federal government. We anticipate getting this completed once the budget is finalized by RAAC and we have approval of our intended expenses. Once those funds are drawn down, the disbursements will be will be posted on our CARES Program website.  
The link for this information is: <https://www.calstatela.edu/CARES-Act>  
The rumor is not true that the administration used these funds to pay the debt on the new dorms.  
Administration and Finance has not yet received a final accounting from Academic Affairs on the Alt-Instruction program. No CARES Act funding has been spent on administrators.  
All the uses of the CARES Act funding will be posted on the website, as noted above, once the funds are fully spent. I can assure you that the campus will be using the money judiciously and wisely as we work to address COVID-19 related expenses as well as the \$12.4 million budget cut.
- 3.4 Chair Bettcher provided the following response from the Provost to Senator Well's intent to raise question from the meeting of September 29, 2020 (ASM 20-4):  
The goal of declaring impaction is to manage our enrollment as we work toward gaining increased funding. Along with managing enrollment we also aim to preserve and ultimately increase access for transfer students, further align our admissions criteria with student success, and encourage major exploration and academic preparation in high school and community college. We continue to work toward these objectives. We collect enrollment data every year and these data are accessible on the Institutional Effectiveness Dashboards.  
The University established impaction in 2019 and established new admissions criteria for Fall 2020 admits. For the coming admissions cycle, our campus will continue to be impacted for Fall 2021 admits. Each year we submit a report to the Chancellor's Office in a request for continued impaction by providing information

on our continued efforts to manage enrollment. This gives us the authority to reduce enrollment that is in line with funding as a tool but we have options and flexibility in applying the impactation criteria.

Faculty, students, and community members were involved in an Enrollment Management Task Force in anticipation of the Fall 2020 admissions cycle. This group has not met this year but we are looking at other ways to gain input on enrollment management.

- 3.5 Chair Bettcher provided the following response from Provost Alvarado to Senator Krug's intent to raise question from the meeting of September 29, 2020 (ASM 20-4): Various versions of this question have been asked and responded to previously. As we previously stated, we understand faculty and students' desire to return to normalcy and to resume their research activities. The adaptations we have had to make to our academic experiences and campus operations are frustrating and disappointing for some. But it must be said that our top priority is not getting students back to campus – it is keeping them safe from COVID. Our main concern is the health and safety of our students, faculty and staff, and so we are doing what we can at this point to keep people "Safer at Home." Our RSCA reopening process and documents have been posted since July. Over 17 proposals have been submitted and are in various stages of being reviewed. Over half of these proposals have been approved. Researchers are encouraged to engage with their college committees to produce a viable proposal. Academic Affairs does not have information on proposals that may be under review or denied by College-level committees. Relatedly, we are currently in the process of reviewing a very limited number of virtual Spring courses that will have very limited on-campus activities. It is expected that a limited, yet increased, number of faculty, students, and staff will be present on campus. Therefore, our campus must consider RSCA proposals in light of the planned increase in campus density for the Spring semester.
- 3.6 Chair Bettcher provided the following response from Provost Alvarado to Senator Hernandez's intent to raise question from the meeting of October 6, 2020 (ASM 20-5): The most important consideration in setting course size is that it allows for student learning outcomes to be met. Just as there are a variety of assignments that students could complete that would show competency in a course, and there is an array of teaching methodologies that a faculty member may use that would be appropriate, so to there is a range of class sizes that enable students to master the material and achieve the learning outcomes. Benchmarks that are stated in course proposals are estimates of possible course sizes by faculty members proposing the courses, based on their own assumptions about course assignments and pedagogy. However, course proposals are living documents that allow for variation in the course materials, assignments, schedule, teaching strategies, and class sizes. Should there be a need to increase course enrollments, it must be done in consultation between Dean and the Department Chair. If after consultation the Dean determines to increase enrollments, these increases must be reasonable and fair. Faculty members, department chairs, and Deans must collaborate to determine how courses can be taught in order to meet both the student learning outcomes and the enrollment demands for courses within available resources. This will require that we explore alternative pedagogical approaches and class assignments that make various class sizes possible and effective. Student success -- both in getting access to the course and in meeting the learning outcomes intended -- should be the guiding principle behind course size determination.
- 3.7 Chair Bettcher provided the following response from Provost Alvarado to Senator's Wells and Hernandez's intent to raise questions from the meetings of September 22, 2020 (ASM 20-3) and September 29, 2020 (ASM 20-4), respectively: President Covino and I have no comment on this matter, except to reemphasize our continued dedication to the health, safety, and success of our students.
- 3.8 There were no intent to raise questions.

APPROVAL OF THE  
MINUTES

4. It was m/s/p (Wells) to approve the minutes of the meeting of October 6, 2020 (ASM 20-5).

APPROVAL OF THE  
AGENDA

5. It was m/s/p (Hernandez) to approve the agenda.

SENATE CHAIR'S REPORT

6. Chair Bettcher presented her report.

ASI CAPS RESOLUTION  
(20-9)

*First-Reading Item*

7. 7.1 It was m/s/ (Cristian Flores) to approve the recommendation.

7.2 A five minute question and discussion period took place.

7.3 It was m/s/p (Bezdecny) to extend the question and discussion period for an additional five minutes.

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7.5 It was m/s/p (Villa) to extend the question and discussion period for an additional five minutes.

PROPOSED POLICY MODI-  
FICATION: EVALUATION  
OF PERMANENT  
INSTRUCTIONAL FACULTY  
FACULTY HANDBOOK,  
CHAPTER VI (20-10)

*First-Reading Item*

8. It was m/s/ (Villalpando) to approve the recommendation.

PROPOSED POLICY MODI-  
FICATION: STUDENT INPUT  
IN ACADEMIC PERSONNEL  
PROCESSES, FACULTY  
HANDBOOK, CHAPTER VI  
(19-9.1)

*Second-Reading Item*

Forwarded to the President

9. 9.1 Chair Bettcher reminded the body of the Riggio motion that was on the floor and advised that we will begin the speakers who were on the list from the previous meeting.

9.2 Debate ensued.

9.3 It was m/s/p (Baaske) to close the debate. (V: 48/5)

9.4 The Riggio motion failed. (V: 22/27)

9.5 It was m/s/ (Warter-Perez) in line 50 to insert STUDENTS WHO EXPRESS POSITIVE OR NEGATIVE OPINIONS OF A FACULTY MEMBER SHOULD BE INFORMED OF THE APPROPRIATE PROCEDURES FOR EXPRESSING THESE VIEWS.

9.6 Debate ensued and it was m/s/ (Porter) to amend the Warter-Perez motion by inserting WISH TO before "EXPRESS".

9.7 Debate ensued and it was m/s/ (Baaske) to close the debate. No objections were raised.

9.8 The Porter motion failed. (V: 17/31/2)

9.9 Debate ensued and it was m/s/ (Pitt) to amend the Warter-Perez motion by inserting FORMALLY before "EXPRESSING".

9.10 Debate ensued and the Pitt motion failed. (V: 17/26/5)

9.11 Debate ensued and it was m/s/p (Avramchuk) to close the debate. (V: 43/4/1)

9.12 The Warter-Perez motion passed. (V: 41/6/1)

- 9.13 It was m/s/p (Baaske) to close the debate on the recommendation. (V: 40/9)
- 9.14 The recommendation was APPROVED. (V 37/11/1)
10. 10.1 It was m/s/ (Hanan) to insert under the heading of “Membership”: ONE ADDITIONAL TENURED, TENURE-TRACK OR LECTURER FACULTY FROM THE PROGRAM OF WOMEN’S, GENDER & SEXUALITY STUDIES.
- 10.2 Debate ensued and the Hanan motion passed. (V: 31/10/2).
- 10.3 Senator Flint advised that body of an editorial change that would change the total number of tenured, tenure-track or lecturer faculty from nine to ten to align with the Hanan motion. No objections were raised.
- 10.4 The recommendation was APPROVED. (V: 43/1/1)
11. It was m/s/p (Warter-Perez) to adjourn at 3:45 p.m.

PROPOSED POLICY MODIFICATION: STUDENT INPUT IN ACADEMIC PERSONNEL PROESSES, FACULTY HANDBOOK, CHAPTER VI (19-9.1)  
(continued)

EQUITY, DIVERSITY AND INCLUSION TASKFORCE  
(20-4.1)

*Second-Reading Item*