Date: March 12, 2018

To: Veena Prabhu
   Chair, Academic Senate

From: Sharon H. Ulanoff, Chair
       Faculty Policy Committee

Copies: M. Caldwell, J. Lazo-Uy, R. Roquemore, V. Salcido, H. Riggio

Subject: Proposed Policy Deletion for Chapter VI of the Faculty Handbook
          FPC 17-21: Teaching Assignments

At its meeting on March 5, 2018, Faculty Policy Committee voted to recommend deletion for FPC 17-21: Teaching Assignments and also voted to send to Senate Exec ahead of the minutes. This policy exists to address teaching assignments for a quarter system campus, and the language refers to the California Code of Regulations, Title 5 § 42901: CSU Academic Year Employee, which defines the academic year for quarter campus faculty. Furthermore, line 6 refers to section 42901, subdivision (b), which addresses vacation time for year round employees and not teaching assignments for academic year faculty. Since the campus is no longer on the quarter system, this policy is no longer necessary.
1 Teaching Assignments

2 (Senate: 10/24/89; President: 11/10/89; Editorial Amendment: 9/00, 8/01)

3 a. The pattern of instruction for full-time academic year employees at campuses on
4 quarter system year-round operation shall be three quarters of a period of four
5 consecutive quarters, the fourth quarter of which period shall be an off-duty quarter
6 except as otherwise provided in section 42901, subdivision (b).
7
8 b. Following the initial academic year of service, the three quarters which the faculty
9 member teaches, and the time during which a compensating quarter off may be taken,
10 will be considered for each faculty member in light of the needs of that faculty member
11 and the needs of the department/division/school, as mutually agreed to at the
12 department/division/school and college level. If such agreement is not reached at that
13 level, the final decision will be made by the President, consistent with the resolutions of
14 the Board of Trustees.
15
16 c. Assignment of an academic year employee to academic quarters shall be determined at
17 as early a date as is feasible, but in any event at least one full quarter in advance of the
18 beginning of the next succeeding academic year, unless the faculty member consents to
19 a later determination. No such assignment may be made more than three years in
20 advance.