



DATE: May 2, 2024
FROM: Rebecca Joseph, Chair, Program Review Subcommittee
TO: Andre Avramchuk, Academic Senate Chair
CC: Recording Secretary, Rhonda Roquemore, Vanessa Shih
SUBJECT: Annual Senate Committee Report

Policies/Items completed during 2023-24

We are not a policy making committee. We do coordinate the program review process. This two year process starts in year one with helping the year two programs understand the process, draw needed data, and get support. The second year, we help coordinator the external review process, create questions, meet with programs, and then prepare a final report. This year, David Connors and Rebecca Joseph helped four programs get trained. We completed the year two process for the COE Education Masters, Biochemistry BS and Chemistr BS/Masters, Educational Technology, and Education Administration Masters degrees..

Ongoing Policies/Items

We will carry over Journalism, Communicatio Studies, and Material Science. We experienced some challenges getting materials in time from several programs and finding external reviewers for the Communicatio Studies program. We will easily finish these three programs in the fall as well as begin the entire Year Two Process for the three 2023-2024 Year One Programs—Theater Arts, Latino Studies, and Women’s Studies. David Connors was a great addition as our Executive Secretary this year.

Future Policies/Items and Recommendations

We really appreciate having an EPC representative on the committee. Kirsten was a great addition. We also had many new members this year, which added unique new perspectives and valuable questions. Our committee truly thrives when we have full participation from member colleges. In addition to the librarian member, we would like to have an instructional technology member on our committee next year.

Feedback and Recommendations

We have a bird’s eye view of all programs on campus. We see many trends that cut across all programs, and our new President would benefit from meeting with us.

- 1. TT Faculty. Our faculty hiring process causes at least a two year delay in replacing key faculty positions. We hope that campus leadership recognizes that most programs on our campus need more Tenure-Track positions given the aging nature of our faculty and the five year delay of hiring with FERPing professors. Investing in TT faculty is key to program development, WASC accreditation. Each program we processed needs more key TT faculty. We believe that the university needs to look at its current allotment process.*
- 2. Program Advisors. We believe that program advisors have too many stressors and need more release time to effectively do their jobs. Moving from three to six annual release units would be a first step in helping them doing their best work. This funding needs to come from the university and not colleges.*
- 3. Lecturers. Our lecturers do the lion share of work on our campus and deserve additional funding to attend meetings, trainings, and participate in our campus community. Many are doing so voluntarily, but we cannot*

reach everyone, so providing funding would be a huge way to recruit more of them to participate.

- 4. Chairs. Chairs do such extraordinary work, and we believe they can benefit from even more supports.*
- 5. Resources. Many campus programs needs more resources. One key stressor is technology. Our current centralized Instructional Technology program would benefit from decentralization. Our computer rooms are often not working and IT does not provide key technologies that many programs need. We would like to have a technology representative on our committee next year.*
- 6. Recruitment. We believe that we need professional recruiters to help our outstanding programs get more students. Relying on professors is not the most effective route.*
- 7. Curriculog. Programs find Curriculog unwieldy and would benefit from updates and increased functionality. They receive many mixed messages from Undergraduate Studies.*
- 8. Alumni. Our alumni are a major source of strength for us for networking, internships, and job prospects. We need a more proactive, centralized alumni office that actively works with alumni. Most universities have this kind of outreach, and we need it to increase fundraising as well. We also recommend that our alumni get to keep their calstatela emails or create an alumni email for them.*
- 9. Graduate students. We have great programs that work with gradudate programs—masters, EDD, and PhD. Our campus can do more to help with dedicated financial aid, scholarships, and travel funding. The programs should be better connected on campus.*
- 10. Best practices. Throughout our work, ww have learned about the best practices our extraordinary programs offer from advisory boards to internship programs to lecturer onboarding to support classes. We would like the university to do more to highlight best practices across campus.*