



FACULTY POLICY COMMITTEE

MINUTES OF MEETING: February 13, 2014

PRESENT: W. Choi, T. Dark, G. Fernando, P. Ivory, I. Kim, P. LaPolt, C. Liu, A. Raj, D. Schaeffer, A. Sonnenschein, S. Ulanoff

EXCUSED: S. Herrera

ABSENT:

1. Call to Order
S. Ulanoff called the meeting to order at 11:40 a.m.
2. Announcements
P. LaPolt announced that information regarding the online Student Opinion Survey on Instruction will be sent to faculty and students in the coming days.
3. Intent to Raise Questions
S. Ulanoff asked if anything can be done about students completing Student Opinion Surveys on Instruction intended for a different instructor. P. LaPolt responded that it would be difficult to remove the responses of that student from the quantitative summary of results, and that faculty should address the issue in their Personnel Information Form if they feel it would have an impact on their evaluation.
C. Liu asked how grant applications should convert grant release time from quarter units to semester units. P. LaPolt responded that submitted budgets for fall 2016 on should reflect the semester unit rate, and that faculty should consult with the Director for Research Development on budget development.
4. Approval of Agenda
It was m/s/p to approve the Agenda.
5. Approval of Minutes
It was m/s/p to approve the Minutes of February 6, 2014.
6. Report from Executive Committee Liaison
S. Ulanoff reported.
7. Faculty Policy Committee Documents on the Floor of the Academic Senate
The policy Evaluation of Temporary Instructional Faculty will be a first reading item at the next Senate meeting.
8. Accessible Instructional Materials (FPC 13-4)
It was m/s/p to approve Appendix U (FPC 13-4.4) as amended.
9. The Student Opinion Survey on Instruction (FPC 13-9)
A discussion was held. Discussion will continue at a future meeting.
10. Electronic Working Personnel Action Files
No discussion due to lack of time.
11. The Institutional Review Board – Human Subjects (FPC 13-10)
No discussion due to lack of time.
12. Student Opinion Surveys for Extended Education Courses
No discussion due to lack of time.
13. Chair Evaluations (FPC 09-16.2, 10-8)
No discussion due to lack of time.
14. Personnel Information and Evaluation Reports (FPC 10-22)
No discussion due to lack of time.
15. Evaluation of Faculty in Interdisciplinary Programs
No discussion due to lack of time.
16. Assistant and Associate Deans
No discussion due to lack of time.

17. Content of Student Opinion Surveys

No discussion due to lack of time.

18. Adjournment

It was m/s/p to adjourn at 1:40 pm.