



FACULTY POLICY COMMITTEE

MINUTES OF MEETING: March 14, 2013

PRESENT: P. Ivory, E. Miller, P. LaPolt, K. Ryan, D. Schaeffer, A. Sonnenschein, S. Stretch-Stephenson, A. Raj, S. Ulanoff, N. Warter-Perez

EXCUSED: W. Choi, N. McQueen

1. Call to Order
S. Ulanoff called the meeting to order at 11:40 a.m.
2. Announcements
 - P. LaPolt clarified the expectation that departments specify the criteria to be used in evaluating faculty in category B.
 - P. LaPolt explained that departments still must specify to the Registrar's Office which courses receive Student Opinion Surveys of Evaluation, as some types of courses are not evaluated.
 - P. LaPolt clarified that there is not a cap of 12 units on student enrollment for Spring 2013. What has been decreased is the number of units that a student may enroll in during Phase 1 of registration (13 units) and up to 16 units in Phase 2, space permitting. This change was made for spring quarter at the recommendation the Enrollment Management Steering Committee, which reviews phased registration on a regular basis. This change reflects the University's priority of providing admitted students with full time enrollment (at least 12 units).
3. Intent to Raise Questions
A. Sonnenschein asked how long a faculty member has to respond to peer observations of teaching and the summary of oral testimony. P. LaPolt stated that for peer observations of teaching, the material must be provided to the faculty member at least five days before file closure (there is not otherwise a time limit on rebutting material added prior to file closure). University policy does not specify a time limit to respond to the summary of oral testimony, but such response should not delay transmittal of the file to the next level.
4. Approval of Agenda
It was m/s/p to approve the Agenda.
5. Approval of Minutes
It was m/s/p to approve the Minutes of March 7, 2013.
6. Report from Executive Committee Liaison
S. Ulanoff reported.
7. Faculty Policy Committee Documents on the Floor of the Academic Senate
The policy revision on Evaluation of Permanent Instructional Faculty will be a second reading item at the Senate meeting on April 16, 2013.
The policy revisions on the Student Opinion Survey of Instruction, Evaluation of Faculty Active in Interdisciplinary Programs, Temporary Full-time and Part-time Lecturers, and Employment Levels of Part-time Faculty will be first-reading items at the Senate meeting on April 16, 2013.
8. Intellectual Property (FPC 12-6)
A discussion was held. Discussion to continue at the next meeting.
9. Freedom for Faculty to Conduct Research and Scholarly Activity (FPC 11-7)
No discussion due to lack of time.
10. Student Opinion Surveys for Extended Education Courses
No discussion due to lack of time.
11. Chair Evaluations (FPC 09-16.2, 10-8)
No discussion due to lack of time.
12. Personnel Information and Evaluation Reports (FPC 10-22)
No discussion due to lack of time.
13. Assistant and Associate Deans
No discussion due to lack of time.
14. Adjournment
It was m/s/p to adjourn at 1:20 p.m.