



**FACULTY POLICY COMMITTEE**

**MINUTES OF MEETING:** October 4, 2012

**PRESENT:** P. Ivory, P. LaPolt, N. McQueen, E. Miller, A. Raj, K. Ryan, D. Schaeffer, A. Sonnenschein, S. Stretch-Stephenson, S. Ulanoff

**EXCUSED:**

**ABSENT:** A. Sharif

1. Call to Order  
S. Ulanoff called the meeting to order at 11:45 a.m.
2. Announcements  
None.
3. Intent to Raise Questions  
A. Sonnenschein asked what the timeline and procedure would be for updating college and department ARTP documents. This is currently on the committee's agenda. Subgroups of FPC will review the documents once completed on the new template, with the FPC Chair subsequently approving documents or requesting revisions.  
A. Sonnenschein asked whether probationary faculty who received a two-year appointment last year are reviewed this year. These faculty members will receive a periodic evaluation this year.  
S. Ulanoff asked whether it is acceptable for an ARTP document to specify a number less than the total committee as a quorum. This is not addressed in University policy or the Collective Bargaining Agreement. However, this is allowed in the case where a college committee is represented by all departments/divisions/schools in the college and those members must recuse themselves when a member of their unit is being evaluated. In the more general case, all faculty on the committee should participate in the evaluation of and deliberation on all candidates they are eligible to review.
4. Approval of Agenda  
It was m/s/p to approve the Agenda as amended.
5. Time Certain; 11:40 - Kevin Baaske, Chair, Executive Committee of the Academic Senate  
A discussion was held.
6. Approval of Minutes  
It was m/s/p to approve the Minutes of June 7, 2012.
7. Report from Executive Committee Liaison  
S. Ulanoff reported.
8. Faculty Policy Committee Documents on the Floor of the Academic Senate  
None.
9. Evaluation of Permanent Library Faculty (FPC 11-8)  
It was m/s/p to forward the previously approved document to the Executive Committee with no revisions.
10. Evaluation of Temporary Library Faculty (FPC 11-5)  
It was m/s/p to forward the previously approved document to the Executive Committee with no revisions.
11. Policy on Sabbatical Leaves (FPC 11-11)  
A discussion was held. Discussion to continue at the next meeting.
12. Evaluation of Permanent Instructional Faculty (FPC 12-1)  
No discussion due to lack of time.
13. College RTP Guidelines  
No discussion due to lack of time.
14. Policy on Evaluation of Faculty Active in Interdisciplinary Programs, Faculty Handbook  
No discussion due to lack of time.

15. Temporary Full-time and Part-time Lecturers  
No discussion due to lack of time.
16. Employment Levels of Part-time Faculty  
No discussion due to lack of time.
17. Departmental/Divisional/School and College Personnel Documents (FPC 11-12)  
No discussion due to lack of time.
18. Freedom for Faculty to Conduct Research and Scholarly Activity (FPC 11-7)  
No discussion due to lack of time.
19. Student Opinion Surveys for Extended Education Courses  
No discussion due to lack of time.
20. Chair Evaluations (FPC 09-16.2, 10-8)  
No discussion due to lack of time.
21. Personnel Information and Evaluation Reports (FPC 10-22)  
No discussion due to lack of time.
22. Intellectual Property  
No discussion due to lack of time.
23. Adjournment  
It was m/s/p to adjourn at 1:20 p.m.