



**FACULTY POLICY COMMITTEE**

**MINUTES OF MEETING:** November 4, 2010

**PRESENT:** V. Akis, B. Allison, F. Balderrama, J. Faust, G. Peterson, H. Pineda, K. Ryan, D. Schaeffer, S. Stretch-Stephenson, S. Ulanoff

**EXCUSED:** K. E. Brown, C. Khachikian, A. Sonnenschein

1. Call to Order  
S. Ulanoff, Chair, called the meeting to order at 11:45 a.m.
2. Announcements  
None.
3. Intent to Raise Questions  
S. Ulanoff raised a question concerning RTP: "Is there anything that prohibits a Retention, Tenure, or Promotion candidate from sending material (to the committee) electronically?"  
J. Faust answered: "No, but any material submitted electronically would be an unofficial duplicate. The official submission remains the paper version". S. Ulanoff also asked if there is anything that prohibits the committee from requesting material to be submitted electronically. J. Faust answered: "Yes, candidates are instructed to submit files in hard copy, and a committee cannot *require* them to submit material electronically."
4. Approval of Agenda  
It was m/s/p to approve agenda as amended.
5. Approval of Minutes  
It was m/s/p to approve minutes as written.
6. Report from Executive Committee Liaison  
S. Ulanoff reported.
7. Faculty Policy Committee Documents on the Floor of the Academic Senate  
There are no documents currently on the Senate floor.
8. Evaluation of Permanent Instructional Faculty (FPC 10-3)  
The committee discussed and amended the document. It was m/s/p (Peterson) to add "application of and" to line 396 of policy.  
Discussion will continue at the next meeting.
9. Evaluation of Temporary Instructional Faculty (FPC 10-4)  
Item tabled until the next meeting.
10. Evaluation of Library Faculty (FPC 10-6)  
No discussion held due to lack of time.
11. ARTP Document Templates  
No discussion held due to lack of time.
12. Guidelines for Preparing and Reviewing RTP Files  
No discussion held due to lack of time.

13. Chair Evaluations (FPC 09-16)  
No discussion held due to lack of time.
14. Student Opinion Surveys  
No discussion held due to lack of time.
15. Student Opinion Surveys for Extended Education Courses  
No discussion held due to lack of time.
16. RTP Committee Service (Review Levels)  
No discussion held due to lack of time.
17. Deadline for Ordering Required Textbooks  
No discussion held due to lack of time.
18. Adjournment  
It was m/s/p to adjourn at 1:20 p.m.