



**FACULTY POLICY COMMITTEE**

**MINUTES OF MEETING:** December 2, 2004

**PRESENT:** V. Akis, L. Beamer, A. Bendixen (Chair), S. Breivold, S. Cash, J. Cleman, S. Freyss, C. Gutierrez, E. Klein, S. McGuire, A. Shin

**ABSENT:** I. Cortez, A. Manjarrez, S. Ulanoff

**GUEST:** K. Brown

1. Announcements  
None.
2. Intent to Raise Questions  
None.
3. Approval of Agenda  
It was m/s/p to approve the agenda as written.
4. Approval of Minutes  
It was m/s/p to approve the minutes as written.
5. Report from Executive Committee Liaison  
J. Cleman reported.
6. Faculty Policy Committee Documents on the Floor of the Academic Senate  
There are no Faculty Policy Committee documents on the floor of the Academic Senate.
7. Report on Creative Leaves from Chair of Awards of Leaves Subcommittee (Time Certain,- 11:50 a.m.)  
K. Brown, 2004-05 Chair of the Awards and Leaves Subcommittee, reported on the criteria and process used to review the proposals submitted for the 2004 Research, Scholarship, and Creative Activity Awards. It was m/s/p to approve and forward the subcommittee's recommendations to the Provost and Vice President for Academic Affairs for review and consideration. The subcommittee was commended for its hard work.  
  
The recommendation from Awards and Leaves Subcommittee regarding the process of review for Research, Scholarship, and Creative Activity Awards will be discussed at the next meeting.
8. Proposed Policy Modification: Part III – The RTP Process – Early Tenure and Promotion, (FPC 04-5)  
Discussion will continue at the next meeting.
9. Proposed Policy Modification: Policies and Criteria Governing Retention, Tenure and Promotion, Faculty Handbook (FPC 04-4)  
The document will be discussed at the next meeting.
10. Proposed Policy Modification: Policy on Electronic Privacy (FPC 04-1)  
The committee reviewed the document. The Chair will prepare a memo to the Executive Committee suggesting the issue of notification to students be considered by the Student Policy Committee.
11. Proposed Policy Modification: Sabbatical Leaves, Faculty Handbook, (FPC 04-3)  
The item was discussed. J. Cleman will prepare a draft modification.
12. Adjournment  
It was m/s/p to adjourn at 1:30 p.m.