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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

FISCAL POLICY COMMITTEE

FiPC 17 04

MINUTES OF THE MEETING: October 26, 2017

PRESENT: E. Acevedo, L. Asgari, A. Fuligni, K. Hackel, A. Harrison, W. Hess, G. Lawrie, J. Li, S. Meyer, J. Momand, A. Pacheco-Vega, D. Ribera, M. Romero, Y. Song, S. Xing,

GUEST: J. Underwood

Chair J. Momand convened the meeting at 9:25 a.m. in ADM. 313.

1. Announcements: No Announcements.
2. Intent to Raise Questions: None.
3. Chair's Report: Chair Momand updated the University organizational structure based on the feedback he received from FiPC last meeting October 12, 2017. Chair also worked with E. Acevedo and V. Prabhu to edit the style of the memo that was previously approved by FiPC to consider FiPC members as liaisons to College RAACs.
4. Time Certain: 9:30am- J. Underwood, AVP for Office of Research, Scholarship and Creative Activities: J. He outlined the organizational structures he is putting in place to match the vision of the University. He has hired new staff and reclassified current staff to match the activities of his office. He wants to increase the number of Internal Review Board (IRB) members from seven members to ten members. He is working on changing the IRB application process from paper to electronic/digital to reduce submission of incomplete and incorrect applications and increase the efficiency application review. It is hoped that these changes will be done during Spring 2018. Administratively, UAS is under the VP for Administration and Finance and his office is under Academic Affairs headed by the Provost.
5. Senate Exec Liaison's Report: E. Acevedo presented the Liaison report giving an update from the last Senate Executive Committee meeting. The memo sent by FiPC was approved by Exec to get feedback from Deans about the proposal that FiPC member representatives from colleges be liaisons to their respective college RAACs.
6. Approval of the Minutes (FiPC 17 03): M/s/p (K. Hackel) as modified.
7. Approval of the Agenda (FiPC 17 04): M/s/p (S. Meyer) as modified.
8. Fiscal Issues related to Admin & Finance Division: FiPC members generated queries to be sent to L. Chavez ahead of her time certain with FiPC scheduled for November 9, 2017. The Chair will collaborate with E. Acevedo and A. Harrison to finalize the queries, before the end of next week, and create a shared Google Doc file so that each member will be able to make edit the document before Thursday November 2. Queries will be sent to L. Chavez in advance.
9. Development of Survey to Assess Students' Fiscal Needs- FiPC gave the Chair feedback on ways to make the survey more informative. W. Hess volunteered to get a list of the students services and create a survey for FiPC approval.
10. Budget 2017-18: Discussion – Tabled for next meeting
11. FiPC 2017-18 Upcoming Goals – Tabled for next meeting
12. Adjournment: M/s/p (K. Hackel) adjourned at 10:43 a.m.