

MINUTES OF THE MEETING: January 24, 2005

PRESENT: J. Benedict, S. Card, W. Carrillo, S. Herrera, Y. Lee, D. Maurizio, S. Mims,
A. Muchlinski, D. Schaeffer, J. Woo

ABSENT: M. Correia

D. Schaeffer, FiPC Chairperson, convened the meeting at 11:02 a.m.

1. Announcements
J. Ferris, Director of Facilities Services, will have a Time Certain at the next FiPC meeting on Monday, February 14, 2005.
2. Intent to Raise Questions
There were none.
3. Liaison/Subcommittee Reports
D. Schaeffer reported;
 - 3.1. Lottery and Lottery Reserve funding reports were distributed to the Committee.
 - 3.2. IKON Copying Services is no longer on campus. The contract was mutually dissolved as of November 12, 2004. Copy Center on campus is now under P. Higuchi, Director, Administrative Technology and Support Services. FiPC asked the Chair to inquire about the charges departments now pay for copying in-house and the status of replacing risograph machines.
4. Approval of the Agenda for January 24, 2005 (FiPC A 04-4).
It was m/s/p (S. Mims) to approve as submitted.
5. Approval of the Minutes for November 21, 2004 (FiPC M 04-3).
It was m/s/p (J. Benedict) to approve the minutes as amended.
6. Instructionally Related Activities Proposals Process
D. Schaeffer distributed the approved timeline for the IRA process that was developed by Dr. E. Lipton, Assistant Vice President for Academic Affairs-Planning and Resources and Dean of Educational Support Services. The Committee was very pleased with the dates that were established for this round.

A spreadsheet comparing 2004/05 awards with 2003/04 figures was also distributed. After review and discussion the Committee asked the Chair to inquire about the percentage of decrease in the total amount of awards for this academic year compared to last year. It was also curious on the criteria used in deciding the amount awarded for previously funded IRA projects. D. Schaeffer will consult with E. Lipton before the next meeting.
7. Facilities Chargebacks
Questions prepared on Administrative Procedure 503 were reviewed. J. Ferris was provided a copy of the Committee's questions and has accepted an invitation to respond to members' concerns at the February 14, 2005 meeting.

8. Parking Availability and Construction Projects

A memorandum from V. Smith, Acting Director of Parking Services, in response to an inquiry from the Committee was distributed. It detailed the many current and upcoming campus construction projects, their impact on parking, and planned remedies.

9. FiPC Future Agenda Items

9.1 Minor-Cap Projects Process: S. Herrera expressed concern in regards to Minor-Cap Projects and its process. Some major problems occurred with the recent ADA renovation of the Music Hall. Item to be agendaized for next meeting.

9.2 PeopleSoft and GET: S. Mims expressed concerns about the on-going fiscal impact of PeopleSoft and the inaccessibility to important student and budget information. Item to be agendaized for next meeting.

10. Adjournment

It was m/s/p to adjourn at 12:25 p.m.