

**FACULTY EMPLOYMENT QUESTIONNAIRE FORM (125%)**

Please check appropriate box:

**Campus Programs      GRANTS & CONTRACTS**

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
 DEPARTMENT \_\_\_\_\_  
 RATE PER UNIT \_\_\_\_\_ NO. OF UNITS PER SEMESTER \_\_\_\_\_  
 It is CSU policy to determine the employment status of prospective instructors/researchers on a semester basis. In compliance with this policy, please answer the following questions applicable to the Semester \_\_\_\_\_, Academic Year \_\_\_\_\_, and return it to: Name \_\_\_\_\_ office \_\_\_\_\_ Phone \_\_\_\_\_

Fund	Department	Account	Project ID	Project End Date

1. Are you or will you be employed at Cal State L.A. during the semester in question?  YES  NO  
 If yes, teaching  or non-teaching  and full-time  or part-time   
 If teaching, number of units assigned \_\_\_\_\_

If non-teaching, number of hours per week \_\_\_\_\_

Position Title \_\_\_\_\_

Unit or Department \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

2. Will you be employed elsewhere within the CSU during this time period?  YES  NO  
 If yes, teaching  or non-teaching  and full-time  or part-time   
 If teaching, number of units assigned \_\_\_\_\_

If non-teaching, number of hours per week \_\_\_\_\_

Name of CSU campus \_\_\_\_\_

Unit or Department \_\_\_\_\_

Position Title \_\_\_\_\_

3. Will you be employed elsewhere outside the CSU during this period?  YES  NO  
 If yes, teaching  or non-teaching  and full-time  or part-time   
 If teaching, number of units assigned \_\_\_\_\_

If non-teaching, number of hours per week \_\_\_\_\_

Name of Firm/Institution \_\_\_\_\_

Position Title \_\_\_\_\_

4. Are you a retired State of California employee (PERS or STRSI)?  YES  NO

Employee Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Resource Manager Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Financial Analyst Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

CSU employment for faculty unit employees is limited to the equivalent of one full-time position in a primary or normal work assignment. However, CSU directive HR97-07, Revised Additional Employment Policy, dated September 22, 1997, provides for additional employment of up to twenty-five percent of a full-time position on a time basis (not salary basis), if the additional employment: 1) consists of employment substantially different from the primary or normal work assignment; 2) is funded from non-general fund sources, or 3) is the results of part-time employment on more than one campus. By signing, I acknowledge that I have been informed of the policy on additional employment, confirm that the information provided herein is correct and complete, and understand that any false statement or omission may be cause for automatic rejection of my application or for my dismissal after appointment. Furthermore, I understand that this policy is strictly enforced and failure to comply with the policy may subject me to forfeiture of wages earned during the period of noncompliance.