## **Event Outline for Student Organizations**

## California State University, Los Angeles

Name of Organization: Name of Event:		Event Contact N	Event Contact Name:	
		Location:		
Event Date:	Begin Time:	End time:	Estimated Attendance:	
Please answer the fol	lowing questions:			
1. What are the goa	ls of the event?			
2. How will this even	nt and its goals serve the grea	iter purpose of your	organization?	
3. Program Format:	Please give a brief outline of	the event's content i	in order of occurrence;	
		Start of Event		
I				
II				
IV				
V				
		End of Event		

This Event Outline Form is used for planning purposes only and should be used in conjunction with the Event Registration Form. If your organization is required to submit this form, please do so as part of the event registration process. Should you need to include more information about your event please feel free to attach additional sheets.