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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

Approved as Amended

MINUTES OF MEETING: September 15, 2021

PRESENT: K. Baaske, S. Baker, S. Balan, M. Castillo, K. Fisher, K. Franklin, J. Gauthier, L. Greenberg, M. Hawley, A. Jamehbozorg, A. Jones, J. Lopez, P. Nerenberg, J. Phun

1. **Call to Order**

M. Castillo, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

M. Castillo – 1. Can members provide clarification regarding rules and procedures of Academic Senate?

2. Are departments bound by the class offering schedule?

P. Nerenberg – How can departments get information regarding course offering terms into GET and Degree Planner more quickly?

K. Fisher – How can department chairs and faculty offer feedback regarding current enrollment systems in place, in particular the Waitlist procedure?

A. Jones – Does Undergraduate Studies publish a curriculum timeline and if yes, where is it located?

4. **Approval of the Agenda**

It was m/s/p to approve the agenda.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes as amended.

6. **Curricular Items**

Actions Reported by the Executive Secretary - None.

Actions Reported by the Charter College of Education - None.

7. **Liaison Appointments**

- a. Academic Advisement Subcommittee (*P. Nerenberg*) – 1st meeting on 9/20/21
- b. Academic Information Resources Subcommittee (*K. Fisher*) – Submitted report
- c. Curriculum Subcommittee (*L. Greenberg*) – Did not meet
- d. Executive Committee (*Kevin Baaske*) – Submitted report
- e. General Education Subcommittee (*M. Castillo*) – Submitted report
- f. Graduate Studies Subcommittee (*K. Franklin*) – Did not meet
- g. Library Subcommittee (*S. Baker*) – Submitted report
- h. Program Review Subcommittee (*J. Gauthier*) – Submitted report

8. **Asynchronous Peer Observations, AIRS Memo 20-03**

The committee did not discuss this item. M. Castillo will report back with the response from FPC.

9. **Electronic Recording of Classroom Lectures and Classroom Activities, EPC 20-04**

The committee began review of the new draft from the working group. M. Castillo asked members to look over the document for the next meeting and send any legal questions to M. Hawley who will forward to University Counsel V. King and share responses with the committee.

10. **Adjournment**

M. Castillo adjourned the meeting at 2:49 pm.