



## EDUCATIONAL POLICY COMMITTEE

APPROVED EPC 20-19

MINUTES OF MEETING: March 17, 2021

**PRESENT:** S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, T. Gwekwerere, M. Hawley, T. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

1. **Call to Order**

A. Jamehbozorg, called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

**D. Finocchiaro** – Is there a way for non-committee members to view EPC minutes. If yes, where would non-committee members access the minutes.

**C. Flores** – Some faculty are requiring their students to buy a 2<sup>nd</sup> camera for their exams. Can “Proctoring Requirements” be included on course syllabi so students are aware of potential extra cost for the course?

4. **Approval of the Agenda**

It was m/s/p to approve the agenda for 03.17.21

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 03.10.21

6. **Curricular Items**

- a. It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.
- b. Actions Reported by the Charter College of Education – None.

7. **Liaison Reports**

- a. Academic Advisement Subcommittee – *Vacant*
- b. Academic Information Resources Subcommittee (K. Fisher) – *Did not meet*
- c. Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*
- d. Executive Committee (T. Hernandez) – *Submitted report*
- e. General Education Subcommittee (S. Baker) – *Did not meet*
- f. Graduate Studies Subcommittee (S. Balan) – *Did not meet*
- g. Library Subcommittee (A. Jones) – *Submitted report*
- h. Program Review Subcommittee (J. Kennedy) – *Submitted report*

8. **Systematic Cheating in Online Courses**

a. **Electronic Recording of Classroom Lectures and Classroom Activities, EPC 20-04**

The committee reviewed the revised draft policy by A. Jamehbozorg and made editing recommendations. It was m/s/p to approve the revised draft. M. Hawley will send this new version to V. King and C. Cobb and bring back their response to the committee.

9. **Curricular Review Process, Appendix F**

The committee did not discuss this item.

10. **Policy Modification: Course Components and Instruction Modes, AIRS 20-2**

The committee did not discuss this item.

11. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.