



EDUCATIONAL POLICY COMMITTEE

APPROVED EPCM 20-09

MINUTES OF MEETING: October 28, 2020

PRESENT: S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, T. Gwekwerere, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

GUEST: C. Cobb

EXCUSED ABSENCE: S. Baker

1. **Call to Order**

A. Jamehbozorg, called the meeting to order.

2. **Introductions**

A. Jamehbozorg introduced T. Gwekwerere (College of Ethnic Studies, CoES) to the committee and had members introduce themselves.

3. **Announcements**

C. Flores – ASI sent out a “[State of Our Campus Webinar Survey](#)” to students regarding five areas: Student Support Services, Financial Aid, Academic Support Services, Virtual Instruction, and Miscellaneous. Results will be presented via a webinar.

4. **Intent to Raise Questions**

None

5. **Approval of the Agenda**

It was m/s/p to approve the amended agenda for 10/28/20. Item 9d was renumbered as Item 10 and Systemic Cheating in Online Courses added as Item 13.

6. **Approval of the Minutes**

It was m/s/p to approve the minutes for 10/21/20.

7. **Time Certain: C. Cobb at 2:00 pm re: Final Exam Schedule**

C. Cobb discussed the Final Exam Schedule procedures. C. Cobb will create a draft preliminary Final Exam Schedule and bring back to the committee to review.

8. **Curricular Items**

- a. Actions Reported by the Executive Secretary - None
- b. Actions Reported by the Charter College of Education - None

9. **Liaison Reports**

- a. Academic Advisement Subcommittee – *Vacant*
- b. Academic Information Resources Subcommittee (P. Nerenberg) – *Submitted report*
- c. Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*
- d. Executive Committee (T. Hernandez) – *Submitted report*
- e. General Education Subcommittee (S. Baker) – *No report*
- f. Graduate Studies Subcommittee (S. Balan) – *Submitted report*
- g. Library Subcommittee (A. Jones) – *Submitted report*
- h. Program Review Subcommittee (J. Kennedy) – *Did not meet*

10. Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee reviewed the draft Guidelines on Grading and Student Feedback from the working group and made editing recommendations.

11. Final Examinations Policy, EPC 18-10

The committee did not discuss this item.

12. Request to Discuss Potential Policy on Benchmark Enrollment

The committee did not discuss this item.

13. Curricular Review Process, Appendix F

The committee did not discuss this item.

14. Systematic Cheating in Online Courses

The committee did not discuss this item.

15. Adjournment

A. Jamehbozorg adjourned the meeting at 2:55 pm.