



EDUCATIONAL POLICY COMMITTEE

APPROVED EPCM 20-08

MINUTES OF MEETING: October 21, 2020

PRESENT: S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

1. **Call to Order**

A. Jamehbozorg, called the meeting to order.

2. **Announcements**

A. Jamehbozorg – The Timely Progress and Milestones for Undergraduate Students Policy was approved by Academic Senate.

3. **Intent to Raise Questions**

None

4. **Approval of the Agenda**

It was m/s/p to approve the agenda for 10/21/20.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 10/14/20.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary

It was m/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.

b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

a. Academic Advisement Subcommittee – *Vacant*

b. Academic Information Resources Subcommittee (P. Nerenberg) – *Did not meet*

c. Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

d. Executive Committee (T. Hernandez) – *Submitted report*

e. General Education Subcommittee (S. Baker) – *Did not meet*

f. Graduate Studies Subcommittee (S. Balan) – *Did not meet*

g. Library Subcommittee (A. Jones) – *Did not meet*

h. Program Review Subcommittee (J. Kennedy) – *Submitted report*

8. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06

b. Potential Policy on course Grades, EPC 18-08

c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

d. Final Exam Schedule/Final Examinations Policy, EPC 18-10

The committee will discuss this item next week when the working group reports back with a draft policy to review. A. Jamehbozorg will invite C. Cobb for a Time Certain to the next meeting to discuss the Final Exam Schedule.

9. **Request to Discuss Potential Policy on Benchmark Enrollment**

The committee began discussion of this item. P. Nerenberg and K. Fisher will draft a revised policy and bring back to committee for review.

10. **Curricular Review Process, Appendix F**

The committee did not discuss this item.

11. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.