



EDUCATIONAL POLICY COMMITTEE

APPROVED EPCM 20-07

MINUTES OF MEETING: October 14, 2020

PRESENT: S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Lopez, P. Nerenberg

EXCUSED ABSENCE: J. Kennedy

1. **Call to Order**

A. Jamehbozorg, called the meeting to order.

2. **Announcements**

C. Flores – Academic Senate passed the Policy for Postings for Student Submissions of Faculty Reviews.

3. **Intent to Raise Questions**

P. Nerenberg – Request adding Curricular Review Process, Appendix F to the agenda.

4. **Approval of the Agenda**

It was m/s/p to approve the agenda as amended. Curricular Review Process, Appendix F added as Item #13.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 10/07/20.

6. **Curricular Items**

- a. Actions Reported by the Executive Secretary - None
- b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

- a. Academic Advisement Subcommittee – *Vacant*
- b. Academic Information Resources Subcommittee (P. Nerenberg) – *Submitted report*
- c. Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*
- d. Executive Committee (T. Hernandez) – *Submitted report*
- e. General Education Subcommittee (S. Baker) – *Submitted report*
- f. Graduate Studies Subcommittee (S. Balan) – *Submitted report*
- g. Library Subcommittee (A. Jones) – *Submitted report*
- h. Program Review Subcommittee (J. Kennedy) – *No report*

8. **Update “Curricular Policies” language in Faculty Handbook to address EO 1071**

The committee reviewed the revised draft language for the policy by K. Fisher. It was m/s/p to approve the updated language.

9. **EPC Feedback on Peer Observations of Asynchronous Online Courses**

A. Jamehbozorg will send memo to AIRS.

10. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee continued discussion of this item and approved the following:

- a. Add language to the Faculty Handbook that faculty should fulfill the approved course learning outcomes regardless of who is teaching.
- b. Faculty should provide feedback to students about how they are doing in their courses during the first one-third of the term.

- c. A workgroup (M. Castillo, D. Finocchiaro, M. Hawley and P. Nerenberg) will draft a policy and bring back to the committee to review.
- d. C. Cobb will be invited to a Time Certain to discuss the Final Exam Schedule.

11. Final Examinations Policy, EPC 18-10

The committee did not discuss this item.

12. Request to Discuss Potential Policy on Benchmark Enrollment

The committee did not discuss this item.

13. Curricular Review Process, Appendix F

The committee did not discuss this item.

14. Adjournment

P. Nerenberg adjourned the meeting at 2:55 pm.