



MINUTES OF MEETING: September 30, 2020

PRESENT: S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

None.

4. **Approval of the Agenda**

It was m/s/p to approve the agenda as amended. EPC Feedback on Peer Observation of Asynchronous Online Courses was added as the new item #11.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 09/23/20.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes

b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

Academic Advisement Subcommittee – *Vacant*

Academic Information Resources Subcommittee (P. Nerenberg) – *J. Lopez submitted report*

Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*

Executive Committee (T. Hernandez) – *Submitted report*

General Education Subcommittee (S. Baker) – *Did not meet*

Graduate Studies Subcommittee (S. Balan) – *Did not meet*

Library Subcommittee (A. Jones) – *Did not meet*

Program Review Subcommittee (J. Kennedy) – *Did not meet*

8. **Grading Options for Fall 2020**

The committee continued discussion of this item. The committee agreed to table this item to a later date.

9. **Coordination of Introduction to Higher Education course sections, EPC 19-12**

The committee discussed this item and the presentation from the Time Certain with A. Long. A. Jamehbozorg will draft memo for FPC with EPC recommendations and bring for committee to review at next meeting.

10. **Update “Curricular Policies” language in Faculty Handbook to address EO 1071**

The committee began discussion of this item.

11. **EPC Feedback on Peer Observations of Asynchronous Online Courses**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Request to Discuss Potential Policy on Benchmark Enrollment**

The committee did not discuss this item.

15. **Adjournment**

- A. Jamehbozorg adjourned the meeting at 2:55 pm.